

CLIFTON PARK WATER AUTHORITY



ADOPTED BUDGET

FISCAL YEAR 2019

Adopted October 9, 2018

OPERATION AND MAINTENANCE EXPENSES

| CODE | DESCRIPTION | <u>2019</u> PROPOSED | <u>2018</u> ADOPTED | <u>2017</u> ACTUAL | CHANGE (%) |
|------------------------|------------------------|----------------------------|----------------------------|----------------------------|------------|
| 5000 | WAGES | \$ 656,526 | \$ 715,484 | \$ 680,757 | (8.24) |
| 5001 | OVERTIME | \$ 55,500 | \$ 55,500 | \$ 48,034 | 0.00 |
| 5002 | SEASONAL EMPLOYEES | \$ 13,000 | \$ 13,000 | \$ 11,480 | 0.00 |
| 5010 | FICA + MEDICARE | \$ 55,465 | \$ 59,975 | \$ 55,442 | (7.52) |
| 5020 | RETIREMENT | \$ 109,889 | \$ 121,815 | \$ 119,826 | (9.79) |
| 5125 | HEALTH INSURANCE | \$ 204,880 | \$ 203,920 | \$ 198,258 | 0.47 |
| | SUBTOTAL | <u>\$ 1,095,260</u> | <u>\$ 1,169,694</u> | <u>\$ 1,113,797</u> | (6.36) |
| 5310 | CONSULTANT FEES | \$ 1,000 | \$ 1,000 | \$ 1,000 | 0.00 |
| 5320 | LAB FEES | \$ 50,000 | \$ 42,000 | \$ 39,163 | 19.05 |
| 5330 | EDUCATION | \$ 2,500 | \$ 1,500 | \$ 1,400 | 66.67 |
| 5400 | ELECTRICITY | \$ 275,000 | \$ 275,000 | \$ 258,578 | 0.00 |
| 5405 | GAS & OIL | \$ 20,000 | \$ 22,000 | \$ 14,578 | (9.09) |
| 5500 | TREATMENT CHEMICALS | \$ 200,000 | \$ 200,000 | \$ 188,349 | 0.00 |
| 5610 | SUPPLIES | \$ 6,500 | \$ 5,000 | \$ 5,479 | 30.00 |
| 5700 | REPAIRS & MAINTENANCE | \$ 175,000 | \$ 175,000 | \$ 143,354 | 0.00 |
| 5710 | SMALL TOOLS | \$ 5,200 | \$ 4,500 | \$ 4,954 | 15.56 |
| 5715 | CONTRACTED REPAIRS | \$ 26,000 | \$ 26,000 | \$ 27,567 | 0.00 |
| 5730 | UNIFORMS | \$ 6,000 | \$ 6,000 | \$ 6,094 | 0.00 |
| 5805 | VEHICLE MAINTENANCE | \$ 15,000 | \$ 15,000 | \$ 19,257 | 0.00 |
| 5810 | MILEAGE | \$ 1,100 | \$ 1,100 | \$ 1,104 | 0.00 |
| 5901 | PRESERVE RENTAL | \$ 61,000 | \$ 55,000 | \$ 54,518 | 10.91 |
| 5902 | NPDES PERMIT | \$ 2,000 | \$ 2,000 | \$ 2,000 | 0.00 |
| 5903 | PURCHASED WATER | \$ 825,000 | \$ 800,000 | \$ 513,924 | 3.13 |
| 5910 | EQUIPMENT RENTAL | \$ 1,500 | \$ 1,250 | \$ 2,304 | 20.00 |
| 5950 | PROPERTY TAXES - MALTA | \$ 80,000 | \$ 80,000 | \$ 73,133 | 0.00 |
| 6000 | MISCELLANEOUS | \$ 9,000 | \$ 9,000 | \$ 8,336 | 0.00 |
| | SUBTOTAL | <u>\$ 1,761,800</u> | <u>\$ 1,721,350</u> | <u>\$ 1,365,092</u> | 2.35 |
| TOTAL O & M | | <u>\$ 2,857,060</u> | <u>\$ 2,891,044</u> | <u>\$ 2,478,889</u> | (1.18) |

GENERAL AND ADMINISTRATIVE EXPENSES

| CODE | DESCRIPTION | <u>2019</u> PROPOSED | <u>2018</u> ADOPTED | <u>2017</u> ACTUAL | <u>CHANGE (%)</u> |
|------|--|--------------------------|--------------------------|--------------------------|-------------------|
| 7000 | WAGES | \$ 352,815 | \$ 343,362 | \$ 334,176 | 2.75 |
| 7010 | FICA + MEDICARE | \$ 24,734 | \$ 24,010 | \$ 22,701 | 3.01 |
| 7020 | RETIREMENT | \$ 51,084 | \$ 49,590 | \$ 48,818 | 3.01 |
| 7125 | HEALTH INSURANCE | \$ 101,305 | \$ 95,246 | \$ 90,595 | 6.36 |
| | SUBTOTAL | <u>\$ 529,937</u> | <u>\$ 512,208</u> | <u>\$ 496,290</u> | 3.46 |
| 7100 | INSURANCE, GENERAL | \$ 35,000 | \$ 42,750 | \$ 41,539 | (18.13) |
| 7105 | WORKERS COMPENSATION | \$ 36,354 | \$ 26,296 | \$ 25,240 | 38.25 |
| 7310 | CONSULTANT FEES | \$ 5,000 | \$ 5,000 | \$ 4,563 | 0.00 |
| 7320 | DUES | \$ 600 | \$ 600 | \$ 430 | 0.00 |
| 7330 | EDUCATION | \$ 1,000 | \$ 1,000 | \$ 810 | 0.00 |
| 7400 | OFFICE SUPPLIES | \$ 23,000 | \$ 20,000 | \$ 21,120 | 15.00 |
| 7410 | POSTAGE | \$ 30,500 | \$ 30,000 | \$ 28,211 | 1.67 |
| 7420 | AUDIT & ACCOUNTING | \$ 36,000 | \$ 35,000 | \$ 35,062 | 2.86 |
| 7425 | LEGAL FEES | \$ 5,000 | \$ 5,000 | \$ 5,497 | 0.00 |
| 7430 | ENGINEERING FEES | \$ 11,000 | \$ 15,000 | \$ 2,821 | (26.67) |
| 7600 | SERVICE CONTRACTS | \$ 26,000 | \$ 26,000 | \$ 23,839 | 0.00 |
| 7700 | TELEPHONE EXPENSES | \$ 14,500 | \$ 14,000 | \$ 13,746 | 3.57 |
| 7705 | TECHNICAL SUPPLIES | \$ 2,000 | \$ 2,000 | \$ 1,515 | 0.00 |
| 7710 | UTILITIES OFFICE | \$ 7,000 | \$ 7,000 | \$ 5,410 | 0.00 |
| 7810 | MILEAGE | \$ 200 | \$ 200 | \$ - | 0.00 |
| 7815 | TRAVEL | \$ 500 | \$ 500 | \$ - | 0.00 |
| 7820 | BAD DEBT EXPENSE | \$ 4,000 | \$ 4,000 | \$ 3,890 | 0.00 |
| 7822 | COLLECTION AGENCY FEE | \$ 300 | \$ 300 | \$ 350 | 0.00 |
| 7824 | BANK SERVICE CHARGE | \$ 6,360 | \$ 6,360 | \$ 3,231 | 0.00 |
| 7990 | MISCELLANEOUS | \$ 3,300 | \$ 3,000 | \$ 1,277 | 10.00 |
| | SUBTOTAL | <u>\$ 247,614</u> | <u>\$ 244,006</u> | <u>\$ 218,551</u> | 1.48 |
| | <u>TOTAL GENERAL & ADMINISTRATIVE</u> | <u>\$ 777,551</u> | <u>\$ 756,214</u> | <u>\$ 714,841</u> | 2.82 |

BUDGET SUMMARY

| | <u>2019</u> <u>PROPOSED</u> | <u>2018</u> <u>ADOPTED</u> | <u>2017</u> <u>ACTUAL</u> | <u>CHANGE (%)</u> |
|-------------------------|--------------------------------|-------------------------------|------------------------------|-------------------|
| <u>EXPENSES</u> | | | | |
| WAGES AND BENEFITS | \$ 1,625,197 | \$ 1,681,902 | \$ 1,610,087 | (3.37) |
| ADMINISTRATION EXPENSES | \$ 247,614 | \$ 244,006 | \$ 218,551 | 1.48 |
| O & M EXPENSES | \$ 1,761,800 | \$ 1,721,350 | \$ 1,365,092 | 2.35 |
| TOTAL OPERATIONAL COSTS | \$ 3,634,611 | \$ 3,647,258 | \$ 3,193,730 | (0.35) |
| DEBT SERVICE COSTS | \$ 2,005,262 | \$ 2,000,563 | \$ 1,997,314 | 0.23 |
| TOTAL EXPENDITURES | <u>\$ 5,639,873</u> | <u>\$ 5,647,821</u> | <u>\$ 5,191,044</u> | (0.14) |
| <u>REVENUES</u> | | | | |
| METERED WATER SALES | \$ 4,300,000 | \$ 4,300,000 | \$ 4,115,289 | 0.00 |
| BULK SALES | \$ 32,000 | \$ 32,000 | \$ 35,422 | 0.00 |
| HYDRANT CHARGES | \$ 480,813 | \$ 470,236 | \$ 455,449 | 2.25 |
| PRIVATE FIRE | \$ 31,000 | \$ 31,000 | \$ 30,834 | 0.00 |
| HOOK UP FEE | \$ 60,000 | \$ 60,000 | \$ 93,750 | 0.00 |
| BASIC SERVICE CHARGE | \$ 1,025,000 | \$ 1,025,000 | \$ 1,021,790 | 0.00 |
| LEASE INCOME | \$ 127,668 | \$ 124,550 | \$ 115,997 | 2.50 |
| INTEREST ON CAPITAL | \$ 35,000 | \$ 35,000 | \$ 28,522 | 0.00 |
| MISCELLANEOUS* | \$ 30,000 | \$ 30,000 | \$ 52,263 | 0.00 |
| TOTAL REVENUE | <u>\$ 6,121,481</u> | <u>\$ 6,107,786</u> | <u>\$ 5,949,316</u> | 0.22 |
| RESERVED, CAPITAL | \$ 481,608 | \$ 459,965 | \$ 758,272 | |
| DEBT SERVICE RATIO | 1.24 | 1.23 | 1.38 | |

Miscellaneous Revenues include charges and fees such as: Inspection Fees, Interest Charges, Plan Review Fees, Hydrant Permit Fees and others.

**Clifton Park Water Authority
2019 Capital Budget**

| <u>Item</u> | <u>Estimated Cost</u> |
|--|--------------------------|
| Brass Goods | \$ 19,000 |
| Water Meters (Includes Routine Meter Replacements and Scheduled Replacements) | \$ 140,000 |
| Replace Boyack Well 5 Pitless Adapter Spool | \$ 6,500 |
| Fire Hydrants | \$ 15,000 |
| (1) Pickup Truck | \$ 30,000 |
| Well Redevelopment | \$ 15,000 |
| Anodes - Riverview Road | \$ 8,000 |
| | |
| Total | <u>\$ 233,500</u> |
| | |
| CPWA Fund Balance (as of 10/1/18) | \$ 2,590,494 |