



CLIFTON PARK WATER AUTHORITY

BOARD MEETING MINUTES

NOVEMBER 9, 2015

Those present at the Clifton Park Water Authority board meeting were: Mr. Helmut Gerstenberger, Chairman; Mr. John Ryan, Vice Chairman; Mr. George Peterson, Treasurer; Mr. Peter Taubkin, Secretary; and Mr. William Butler, board member. Also present: Mr. Donald Austin Jr., Administrator; Mr. Neil Weiner, Attorney (arrived at 7:19pm); and Mr. Edwin Vopelak, CT Male Associates.

Mr. Gerstenberger called the meeting to order at 7:04pm.

PRIVILEGE OF THE FLOOR

No members of the public present.

OLD BUSINESS

BSP CELL TOWER LEASE CONSULTING AGREEMENT

Mr. Ryan recused himself from the conversation. Mr. Austin questioned why the contract requires a five year commitment? He would prefer to enter into a one-time engagement with BSP for the renegotiation of the Verizon lease at Knolltop. Mr. Austin has contacted the references given and they all have had good experiences with BSP. Mr. Weiner and the Board expressed a number of questions regarding the language and terms of the contract. Mr. Weiner will send a letter with the board's questions and invite them back for next month's board meeting.

CT MALE ENGINEERING CONTRACT

Mr. Weiner is still working on developing a master contract.

KUHL – HOCKEY HUT EASEMENT ISSUE

Mr. Taubkin will send an email to Mr. Kuhl with an attachment of the letter Mr. Weiner sent to Mr. Kuhl's attorney and follow up with a phone call. He will keep Mr. Gerstenberger updated. Mr. Taubkin, who knows Mr. Kuhl personally, will also reach out to him on the matter.

FIVE – YEAR CAPITAL IMPROVEMENT PLAN

Mr. Vopelak presented Mr. Austin with a draft copy on Friday. They met earlier today and changed and prioritized a few items and are still working on finalizing the report. Mr. Austin hopes to get copies to the Board before next month's meeting.

NEW BUSINESS

OTHER BUSINESS

- The Board would like an update at next month's board meeting on the number of anode's that have been installed to date.
- Mr. Peterson noted that the meeting documents are not being put on the website. He also found that the purchase policy and list of properties have not been updated. Mr. Austin stated he will put the updated information on the website. Mr. Peterson also recommended the five-year capital improvement plan be put on the website when it is completed. The Board thought it would also be a good idea for public relations for Mr. Austin to contact The Daily Gazette and have an article written in the Clifton Park Hometown insert that explains all of the improvements that have been made to the CPWA water system.

APPROVE MINUTES OF OCTOBER 13, 2015 MEETING

A **motion** was made by Mr. Peterson to approve the minutes of October 13, 2015; seconded by Mr. Butler. The **motion** carried 5-0.

The Board scheduled the Authority's annual Christmas Luncheon for Friday, December 18th at 12:30pm.

The next scheduled board meeting is Tuesday, December 8, 2015 at 7pm.

A **motion** was made by Mr. Ryan to adjourn the meeting at 8:09pm; seconded by Mr. Taubkin. The **motion** carried 5-0.

Respectfully submitted,
Sheri Collins
Recording Secretary

cc: CPWA Board of Directors
Neil Weiner