



**CLIFTON PARK WATER AUTHORITY
BOARD MEETING**

**Monday, July 11, 2016
7:00 PM**

AGENDA

Privilege of the Floor

Old Business

- Authorize Expenditure for Tank Inspections at Knolltop, Miller and Blue Spruce
- Rexford Submetering
- Preserve Test Well
- Policy with Regard to Billing and Submetering Tenants
- Union Negotiations

New Business

- Possible Refunding of Series 2009 Bonds

Other Business

- Approve Minutes of June 7, 2016 Meeting

Clifton Park Water Authority

Resolution # _____, 2016

Amending Resolution #20, 2015

Amending Capital Budget for Water Storage Tank Inspections

WHEREAS, the Clifton Park Water Authority wishes to have inspections performed on the interior and exterior of the water storage tanks at Knolltop, Miller Road and Blue Spruce, and

WHEREAS, bids were received for the inspection work, with the lowest bid being \$6,000.00 from Suez Water Advanced Solutions, and

WHEREAS, the Clifton Park Water Authority Board of Directors passed Resolution #20, 2015 adopting the Capital Budget for 2016, now therefore be it

RESOLVED, that the Clifton Park Water Authority hereby amends Resolution #20, 2015 to add a \$6,000.00 line item for inspection of three (3) water storage tanks to the 2016 CPWA Capital Budget.

Motion By: _____ Seconded By: _____

Roll Call Vote

	<u>Ayes</u>	<u>Noes</u>
Mr. Gerstenberger	_____	_____
Mr. Ryan	_____	_____
Mr. Peterson	_____	_____
Mr. Taubkin	_____	_____
Mr. Butler	_____	_____

Clifton Park Water Authority

Resolution # _____, 2016

Policy with Regard to Billing and Submetering Tenants

WHEREAS, the Clifton Park Water Authority has a number of customers that are tenants in the location where water service is provided, and

WHEREAS, there are also a number of these customers who are submetered from a single water service line into a building, and

WHEREAS, the Clifton Park Water Authority often fails to receive payment on tenant accounts, with no recourse other than to send the account to collections, and

WHEREAS, the Clifton Park Water Authority wishes to establish a uniform policy with regard to billing and submetering tenants that minimizes the negative impacts on the CPWA, now therefore be it

RESOLVED, that the Clifton Park Water Authority hereby adopts a policy with regard to billing and submetering tenants, as attached.

Motion By: _____ Seconded By: _____

Roll Call Vote

	<u>Ayes</u>	<u>Noes</u>
Mr. Gerstenberger	_____	_____
Mr. Ryan	_____	_____
Mr. Peterson	_____	_____
Mr. Taubkin	_____	_____
Mr. Butler	_____	_____

OWNERS/LANDLORDS RESPONSIBILITY FOR RENTERS/TENANTS WATER BILLS

It is the policy of the Clifton Park Water Authority that all Owners and/or Landlords of real property are responsible for all water charges and water service fees provided to the real estate owned by the Owner and/or Landlords.

As an accommodation to any Owner and/or Landlord, if separate water meters are provided to tenants, the Clifton Park Water Authority will send separate invoices to each tenant. However, in the event the tenant does not remit payment in full within 90 days of the due date, the Owner/Landlord remains fully responsible for all charges.

If a tenant who receives a separate water bill from the Clifton Park Water Authority defaults in payment, the Clifton Park Water Authority will provide notice to the Owner/Landlord and they will then be billed for the expense.