



CLIFTON PARK WATER AUTHORITY

BOARD MEETING MINUTES

FEBRUARY 13, 2017

Those present at the Clifton Park Water Authority board meeting were: Mr. Helmut Gerstenberger, Chairman; Mr. John Ryan, Vice Chairman; Mr. George Peterson, Treasurer; Mr. Peter Taubkin, Secretary. Absent: Mr. William Butler, board member. Also present: Mr. Donald Austin, Jr., Administrator; Mr. Walter Schlesier Jr., Superintendent; and Mr. Neil Weiner, Attorney.

PRIVILEGE OF THE FLOOR

No members of the public present.

OLD BUSINESS

BERRYFARM WELL

Mr. Austin reported that plans and specifications were submitted to NYS Department of Health for approval and they have come back with comments and have asked for some more information. CT Male has resubmitted in response to their comments. We are waiting for NYSDOH approval before we go out to bid.

TANK MIXERS – KNOLLTOP, BLUE SPRUCE AND MILLER RD WATER TANKS

A **motion** was made by Mr. Ryan awarding bid for water storage tank mixers; seconded by Mr. Taubkin.

RESOLUTION # 14, 2017 - AMENDING RESOLUTION #31, 2016 AWARDING BID FOR WATER STORAGE TANK MIXERS

WHEREAS, inspections conducted at the Knolltop, Miller Road and Blue Spruce water storage tanks revealed evidence of ice formation and subsequent damage to the interior coatings, and

WHEREAS, the CPWA wishes to install tank mixers in these tanks to prevent the formation of ice in the winter months and avoid future damage to the tank interiors, and

WHEREAS, bids were received for the purchase of tank mixers and associated accessories, with the only bid received being from Siewart Equipment in the amount of \$33,640.00, and

WHEREAS, the Clifton Park Water Authority Board of Directors passed Resolution #31, 2016 adopting the Capital Budget for 2017, now therefore be it

RESOLVED, that the Clifton Park Water Authority hereby amends Resolution #31, 2016 to include an additional \$33,640.00 item in the 2017 CPWA Capital Budget for the purchase of three (3) tank mixers and accessories.

Roll Call Vote:

Mr. Gerstenberger - Aye
Mr. Ryan - Aye
Mr. Peterson - Aye
Mr. Taubkin - Aye
Mr. Butler - Absent

SCWA INTERCONNECT IMPROVEMENTS

Mr. Austin did not have any updates at this time. Mr. Gerstenberger has been playing phone tag with the Town of Glenville but is hoping to meet with the Supervisor in the upcoming weeks.

UNION NEGOTIATIONS

Mr. Gerstenberger made a **motion** to move into executive session at 8:37pm to discuss union negotiations; seconded by Mr. Peterson. The **motion** carried 4-0, 1 absent.

Mr. Gerstenberger made a **motion** to move out of executive session at 9:07pm; seconded by Mr. Ryan. The **motion** carried 4-0, 1 absent.

A **motion** was made by Mr. Gerstenberger approving the Collective Bargaining Agreement with CSEA Local 1000; seconded by Mr. Peterson.

RESOLUTION #15, 2017 – APPROVING COLLECTIVE BARGAINING AGREEMENT WITH CSEA LOCAL 1000

WHEREAS, the collective bargaining agreement between the Clifton Park Water Authority (“CPWA”) and Civil Service Employees Association, Inc. Local 1000 AFSCME, AFL-CIO (“Bargaining Unit”), signed in December 2013, expired on December 31, 2016, and

WHEREAS, after negotiations between the CPWA and the Bargaining Unit, an agreement has been reached on the terms of a 3-year collective bargaining agreement, and

WHEREAS, the CPWA Board of Directors is in agreement that the terms of the contract represent a fair and equitable arrangement for both sides, now therefore be it

RESOLVED, that the Clifton Park Water Authority Board of Directors hereby approves the changes to the expired collective bargaining agreement between the CPWA and the Bargaining Unit, as outlined on the attached Memorandum of Agreement, and authorizes the Chairman and Authority Administrator to execute any documents necessary to implement this agreement.

Roll Call Vote:

Mr. Gerstenberger - Aye
Mr. Ryan - Aye
Mr. Peterson - Aye
Mr. Taubkin - Aye
Mr. Butler - Absent

NEW BUSINESS

ELEMENTS UPGRADE

An upgrade was approved in the capital budget two years ago. Mr. Austin has been working with them since that time to get the upgrade completed. He has continuously emailed the people at Novotx to push the project along and get updates on the progress. The upgrade is almost ready now, but the company has stated they have incurred additional costs not originally quoted and is asking for more money. They have a new licensing agreement with a third-party vendor for the GIS mapping, which has resulted in an additional \$5,000.00 cost to them. Mr. Austin wrote them a letter stating that was not acceptable due to the fact that this upgrade has been dragged out for so long. The company wrote back reiterating the costs they have incurred and they feel the upgrade is a good value.

Mr. Austin stated the original upfront cost was approximately \$34,000.00. They never charged an annual maintenance fee over the 10 years that we have had the software. The new Elements software would have an annual maintenance cost of \$2,500.00. Mr. Austin stated the only issue with the current version is the GIS portion of it. He can upload water main files, layers, hydrants, and parcel data. The orthoimagery is the only issue. Mr. Austin has viewed the upgraded Elements software and he said it is a pretty robust system that would be very much improved over our already satisfactory software.

The Board recommended Mr. Austin look into other software programs. They also suggested talking with the Town about possibly partnering up for a shared GIS system. Mr. Ryan offered to take a look at the current software.

OTHER BUSINESS

- The Board received a letter from Elena DeFio Kean, Esq., attorney for Defio Kean, PLLC who represents Roslyn Weiss regarding 252, 254, 256 Vischer Ferry Road. The attorney is requesting the CPWA waive the additional surcharge for hooking her home up to the line that she paid to install. The Board denied her request, as this fee is charged to all new customers.
- The Board discussed putting out a Request for Proposal for banking. Mr. Gerstenberger will work on putting together a RFP for next month's meeting.
- Mr. Peterson reminded the board that the Ballston Lake Water District water agreement will be up for renewal in April and should be reviewed and amended. He also spoke about the Round Lake water agreement which should be reviewed and amended. It expires in 2020. The Canal Corporation agreement should also be reviewed. That agreement expires next year.

- Mr. Ryan discussed an article that he read regarding the state putting money for employee costs into a capital fund. The article stated the employees were responsible for maintaining and operating state facilities, essentially preserving or extending the useful life of its assets. This allows them to take the expense out of the operating budget and set it into capital budget. He asked if we could do this to fund future post retirement obligations. The Board asked Mr. Austin to reach out to Marvin and Company and get their opinion on this matter.

APPROVE MINUTES OF JANUARY 10, 2017

A **motion** was made by Mr. Taubkin to approve the minutes of January 10, 2017; seconded by Mr. Peterson. The **motion** carried 4-0, 1 absent.

The Authority's next board meeting is Tuesday, March 14, 2017 at 7pm.

A **motion** was made by Mr. Gerstenberger to adjourn the meeting at 9:10pm; seconded by Mr. Peterson. The **motion** carried 4-0, 1 absent.

Respectfully submitted,
Sheri Collins
Recording Secretary

cc: CPWA Board of Directors
Neil Weiner

MEMORANDUM OF AGREEMENT

By and Between the

Clifton Park Water Authority

And the

*Civil Service Employees Association,
Local 1000 AFSCME, AFL-CIO
Clifton Park Water Authority
Unit #8472-00
Saratoga County Local 846*

The January 1, 2013 through December 31, 2016 Collective Bargaining Agreement by and between the parties is hereby modified as follows. All other provisions remain unchanged except modification of dates where applicable.

1. ***Term of Agreement.***

January 1, 2017 through December 31, 2019.

2. ***Article 7, Section 1 - Compensation.***

Effective January 1, 2017 - 2.25%

Effective January 1, 2018 - 2.50%

Effective January 1, 2019 - 2.50%

3. ***Article 7, Section 4 - On-Call.***

Modify first paragraph to provide that effective February 20, 2017:

"The Water Maintenance Technician assigned to be on-call will receive one and one-half (1.5) hours per weekday..."

4. ***Article 8, Section 1 - Health Insurance.***

Delete Article 8, Section 1 through page 15 and replace with the following language:

"The Water Authority offer the MVP Silver 8 High Deductible Plan with a \$3,500 individual and \$7,000 non-individual (i.e. 2-person, single parent, family) deductible. Commencing September 1, 2017, the deductible amounts for the individual and non-individual coverages shall be \$3,700 and \$7,400, respectively.

The out-of-pocket maximum for the MVP Silver 8 Plan is \$5,500 for

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employees with individual coverage and \$11,000 for employees who have non-individual coverage.

The MVP Silver 8 High Deductible plan includes prescription drug coverage in the following amounts:

Tier 1 (Generic)	\$10
Tier 2 (Preferred)	\$40
Tier 3 (Non-Preferred)	\$60

The employee shall be responsible for the "up front" portion of the deductible as follows:

Effective September 1, 2017 - \$300 individual / \$425 family
Effective September 1, 2018 - \$325 individual / \$625 family
Effective September 1, 2019 - \$375 individual / \$725 family

The Authority shall fund the remaining portion of the deductible through a Health Reimbursement Account after the employee has satisfied his/her deductible responsibility.

The Authority shall also offer an employee contributed FSA. Employees may contribute up to the maximum amount of their share of the deductible. Any unused amounts at the end of the applicable year may be carried over up to a maximum of \$500. Once the employee has reached the deductible limits of the plan, there are no other payments for medical services unless otherwise required under the plan. The Authority will contract with a third party administrator to administer the HRA and FSA provided herein, which shall provide a "smart card."

[remainder of Section 1 on pg. 16 to continue unchanged]

5. ***Article 9, Section 3 - Personal Leave Accrual.***

DELETE last sentence of the first paragraph, under the heading "Accrual Policy".

6. ***Article 6, Section 3 - Bereavement Leave.***

Modify to provide five (5) days of bereavement leave for spouse, child or parent and three (3) days for remainder.

7. ***Article 8, Section 9 - Retirement Plan***

Amend the provision for employees hired prior to July 1, 2013 to provide for a ten (10) year vesting period for eligibility for medical insurance and prescription drug coverage in retirement.

1/12/2017

Dated: January , 2017

CLIFTON PARK WATER AUTHORITY

By: _____

Dated: January____, 2017

**CSEA, LOCAL 1000 AFSCME, AFL-CIO
CLIFTON PARK WATER AUTHORITY
UNIT #8472-00, SARATOGA COUNTY
LOCAL 846**

By: _____

Dated: January____, 2017

**Civil Service Employees Assn, Inc.
AFSCME Local 1000, AFL-CIO**

By: _____