



## CLIFTON PARK WATER AUTHORITY

### BOARD MEETING MINUTES

SEPTEMBER 12, 2018

Those present at the Clifton Park Water Authority board meeting were: Mr. Helmut Gerstenberger, Chairman; Mr. John Ryan, Vice Chairman; Mr. George Peterson, Treasurer; and Mr. Peter Taubkin, Secretary. Absent: Mr. William Butler, board member. Also present: Mr. Donald Austin Jr., Administrator, Mr. Ronald Marshall, Superintendent; and Mr. Neil Weiner, Attorney.

Mr. Gerstenberger called the meeting to order at 7:01pm.

#### **PRIVILEGE OF THE FLOOR**

Corey Reid and David Vanderzee were in attendance to discuss the Riggi subdivision on Miller Road which is an agenda item under old business. Mr. Reid and Mr. Vanderzee are two of the six residents that live in the "gap area" on Miller Road. They discussed their need for public water. They have struggled for many years with well water issues that range from very limited production, drilling of multiple wells, and quality issues including colloidal clay, sulfur and methane. They feel this will be their only opportunity to receive water and with the ability to use the Riggi Construction team to install the water line versus putting this project out to bid, there would be a significant cost savings to the residents located within this 1,800 foot span.

The piece of water main proposed on Miller Road to be completed as additional work to that required by the developer of the Riggi Subdivision, is approximately 1,800 feet of 8-inch ductile iron pipe. The estimated cost of this installation is \$180,000. The Town of Clifton Park has agreed to waive GEIS fees to the developer in the amount of roughly \$120,000 in exchange for the installation of this water main. The developer would still need compensation for the remaining \$60,000 in order to do the additional work.

It has been proposed that the CPWA contribute the additional funds and it has been proposed that this be done by waiving hookup fees for the 79 homes to be built as part of this subdivision. That would provide \$63,200 in relief to the developer, which would cover the estimated shortfall in the water main installation cost. The properties along this route would be required to pay hookup fees, which would recover \$4,800 of the Authority's contribution to the project. This would bring the CPWA's contribution to \$58,400.

Although the CPWA does not have any flow or pressure issues in this area and it is unlikely that the installation of this piece of water main will provide any drastic improvements to the provision of water to customers in this area, it will close a loop in the system that will provide redundancy to the flow path of water to the Rexford portion of the water system. This would prove extremely valuable should a water main break cause a disruption of flow on Route 146 east of Miller Road.

Mr. Austin explained to the Board that this is an extremely unique situation given the proposed contribution from the Town of Clifton Park. The CPWA will never get an opportunity to have this

main installed for such a discount. This will be the only opportunity that these residents will have to gain access to public water.

After a lengthy discussion the Board indicated that they were not willing to put any money into funding this project. They suggested Mr. Reid and Mr. Vanderzee speak with the other residents in this "gap area" about forming a water district as a way to finance the project.

## **OLD BUSINESS**

### **WATER MAIN REPLACEMENT ON PLANK ROAD**

Mr. Austin stated there is nothing new to report at this time.

### **PROJECT TO INCREASE CAPACITY FROM SCWA**

Mr. Gerstenberger, Mr. Butler, Mr. Austin, and Mr. Kortz and Jim Thatcher from C.T. Male Associates had a meeting to review the grant application. The grant was submitted to the state last week. A special board meeting was held on August 30<sup>th</sup> authorizing the submission of a NYS Water Infrastructure Improvement Act (WIIA) funding application to support the Eastline Road interconnect capacity upgrade project and pledge the use of capital reserves to fund the non-WIIA portion of the total project costs if WIIA grant funds are awarded. Mr. Gerstenberger stated that New York State has appropriated \$270 million to be allocated to projects under this grant.

### **SPRINT MODIFICATION REQUEST – KNOLLTOP**

Mr. Gerstenberger made a **motion** to move into executive session at 7:55pm to discuss contract negotiations with Sprint and AT&T; seconded by Mr. Ryan. The **motion** carried 4-0, 1 absent.

Mr. Gerstenberger made a **motion** at 8:18pm to move out of executive session; seconded by Mr. Taubkin. The **motion** carried 4-0, 1 absent.

### **RIGGI SUBDIVISION ON MILLER ROAD – POTENTIAL CONTRIBUTION TO ADDITIONAL WATER MAIN**

This discussion took place under Privilege of the Floor.

### **AT&T MODIFICATION REQUEST – BOYACK**

See Sprint Modification Request – Knolltop discussion.

## **NEW BUSINESS**

### **2019 CPWA BUDGET**

Mr. Austin presented the Board with the 2019 Preliminary Budget. Mr. Austin noted the following changes in the budget:

- Operations and Maintenance Expenses:
  1. Wages from 2018 adopted to 2019 proposed show a significant decrease due to the fact that there were 2 retirees this year and the people replacing those positions are starting at a lower rate of pay and one position is being eliminated.
  2. Increased Education to cover an employee who will be attending a class for his class B water license.
- General and Administrative Expenses:
  1. Decreased General Insurance based on this year's amount.
  2. Increased Workers Compensation because of claims submitted.
  3. Increased Office Supplies to cover additional printing costs for NYSDOH notices.

Mr. Austin reported that overall there is not much change in expenses and revenues over last year and doesn't see the need for a rate increase at this time. He will email the Board pumping numbers and an updated fund balance as of September 2018.

The Board will review the budget for approval at next month's board meeting.

#### **OTHER BUSINESS**

- The Board welcomed and congratulated Ronald Marshall in his promotion to the Water Superintendent position.
- The Board reviewed the check history report and questioned the cost of service and maintenance contracts on the equipment in the office. The Board asked Mr. Austin to figure out what the total annual cost is annually to process invoices in house versus contracting that service out. Mr. Austin explained that he can provide that information but it would be very difficult to lose a position in the office because of the need for three people to answer the phones.
- Mr. Austin reported that the routine monitoring for Disinfection Byproducts was done in August and again the results were well below the maximum contaminant level. As a result, they were low enough to bring the overall running average at the State Farm location below the maximum contaminant level.

#### **APPROVE MINUTES OF AUGUST 8, 2018 MEETING**

A **motion** was made by Mr. Peterson to approve the minutes of August 8, 2018; seconded by Mr. Gerstenberger. The **motion** carried 4-0, 1 absent.

The CPWA's next board meeting is scheduled for Tuesday, October 9, 2018 at 7pm.

A **motion** was made by Mr. Ryan to adjourn the meeting at 8:56pm; seconded by Mr. Taubkin. The **motion** carried 4-0, 1 absent.

Respectfully submitted,  
*Sheri Collins*  
Recording Secretary

cc: CPWA Board of Directors  
Neil Weiner, Esq.