



CLIFTON PARK WATER AUTHORITY

BOARD MEETING MINUTES

March 12, 2019

Those present at the Clifton Park Water Authority board meeting were: Mr. Helmut Gerstenberger, Chairman; Mr. George Peterson, Treasurer; and Mr. Peter Taubkin, Secretary. Absent: Mr. John Ryan, Vice Chairman; and Mr. Bill Butler, board member. Also present: Mr. Donald Austin Jr., Administrator; Mr. Neil Weiner, Attorney; and Chad Kortz, Engineer from CT Male & Associates.

Mr. Gerstenberger called the meeting to order at 7:03pm.

PRIVILEGE OF THE FLOOR

No members of the public present.

OLD BUSINESS

PROJECT TO INCREASE CAPACITY FROM SCWA

Mr. Kortz explained that one of the requirements of the grant is that 30% of the total grant amount of \$674,000.00 be completed by Minority and Women-Owned Business Enterprises (M/WBE). A waiver may also be completed if good faith efforts to achieve full or partial participation are made and documented, but do not result in sufficient participation by M/WBE firms. It is likely that the CPWA will not be able to meet the 30% requirement and will submit a waiver request.

Mr. Kortz estimated being able to go out to bid in May, once NYSDOH approval is granted. The project should be completed by late fall.

SPRINT MODIFICATION REQUEST – KNOLLTOP

Mr. Weiner reported that the project is currently on hold.

AT&T MODIFICATION REQUEST – BOYACK

Mr. Austin received two letters from the attorney representing AT&T, asserting that their agreement allows them to modify their equipment as long as the loading doesn't increase on the water tank. He forwarded the letters to Fran Clerkin of BSP who will do loading calculations. He will get back to Mr. Austin once his review is complete.

RIGGI SUBDIVISION ON MILLER ROAD – POTENTIAL CONTRIBUTION TO ADDITIONAL WATER MAIN

Mr. Gerstenberger made a **motion** at 8:19pm to move into executive session to discuss a potential contribution to additional water main on Miller Road; seconded by Mr. Taubkin. The **motion** carried 3-0, 2 absent.

Mr. Gerstenberger made a **motion** to move out of executive session at 8:57pm; seconded by Mr. Taubkin. The **motion** carried 3-0, 2 absent.

The Board has decided to form a committee to look at structuring a policy that the Authority can implement on a consistent basis to provide assistance to those that do not have water. It would establish criteria of need for the Authority's involvement in funding extensions of the water system. It would only be in cases of existing homeowners who have verifiable water supply issues, not new construction. Mr. Gerstenberger, Mr. Peterson, Mr. Taubkin, Mr. Austin and Mr. Weiner have agreed to be on the committee. They will meet next week.

NEW BUSINESS

FINANCIAL AUDIT REVIEW – MARVIN AND COMPANY

Karl Newton, a Director of Marvin and Company, presented the Board with the draft consolidated financial statements and audit report for the fiscal year ended December 31, 2018. Mr. Newton noted that for fiscal year ended December 31, 2018, the Authority implemented GASB Statement No. 75, Accounting and Financial Reporting for Postemployment Benefits Other Than Pension (OPEB). The implementation of the statement requires the Authority to report (OPEB) liabilities, OPEB expenses, deferred outflow of resources and deferred inflow of resources related to OPEB. The implementation of the statement resulted in an increase in the liability for Other Post-Employment Benefits Payable in the Consolidated Statement of Net Position. The Board asked Mr. Newton if the Authority should be funding an account for OPEB. Mr. Newton stated that municipalities are unable to set up a trust to fund the obligation, however, Public Authorities have the ability, if they so choose, to fund an irrevocable trust to fund that obligation. He stated most Public Authorities have not done that because of the perceptions of such an account.

The Board will approve the audited financial statements at next month's meeting once they receive the final statements.

OTHER BUSINESS

APPROVE MINUTES OF FEBRUARY 5, 2019

A **motion** was made by Mr. Peterson to approve the minutes of February 5, 2019 meeting; seconded by Mr. Taubkin. The **motion** carried 3-0, 2 absent.

The CPWA's next board meeting is scheduled for Tuesday, April 9, 2019 at 7pm.

A **motion** was made by Mr. Gerstenberger to adjourn the meeting at 9:18pm; seconded by Mr. Peterson. The **motion** carried 3-0, 2 absent.

Respectfully submitted,
Sheri Collins
Recording Secretary

cc: CPWA Board of Directors
Neil Weiner, Esq.