



CLIFTON PARK WATER AUTHORITY

BOARD MEETING MINUTES

APRIL 9, 2019

Those present at the Clifton Park Water Authority board meeting were: Mr. Helmut Gerstenberger, Chairman; Mr. John Ryan, Vice Chairman; Mr. George Peterson, Treasurer; and Mr. William Butler, board member. Absent: Mr. Peter Taubkin, Secretary. Also present: Mr. Donald Austin Jr., Administrator; Mr. Ronald Marshall, Superintendent; and Mr. Neil Weiner, Attorney.

Mr. Gerstenberger called the meeting to order at 7:04pm.

PRIVILEGE OF THE FLOOR

No members of the public present.

OLD BUSINESS

PROJECT TO INCREASE CAPACITY FROM SCWA

Mr. Austin reported that C.T. Male is submitting plans this week to the Department of Health for review. The Board should be able to give authorization to go out to bid at next month's meeting.

SPRINT MODIFICATION REQUEST – KNOLLTOP

Mr. Ryan recused himself from this discussion. Mr. Weiner spoke with Fran Clerkin of BSP today about how the calculation was made for the increased load on the tank for the equipment modification made in 2013. Mr. Clerkin stated he will continue negotiations with Sprint. Mr. Austin stated that eventually the Board will have to make a decision whether to pursue legal action over the equipment modifications made without the Authority's consent. He went on to say that the CPWA has engaged BSP to be its representative in all negotiations regarding these lease agreements and feels that we should trust their research and methodology for valuing sites. He also feels that if the Board does not pursue additional rents for the work done without CPWA consent, Sprint will eventually upgrade their equipment and at that point in time the agreement will be negotiated to bring the rents to a level in line with the site's value. Mr. Gerstenberger is going to follow up with Mr. Clerkin this week.

AT&T MODIFICATION REQUEST – BOYACK

Mr. Ryan recused himself from this discussion. Mr. Austin has sent equipment information for this site as well as the Knolltop site to Mr. Kortz of C.T. Male to verify the load calculations as presented by Mr. Clerkin.

RIGGI SUBDIVISION ON MILLER ROAD – POTENTIAL CONTRIBUTION TO ADDITIONAL WATER MAIN

Mr. Peterson, Mr. Taubkin, Mr. Gerstenberger, Mr. Austin and Mr. Weiner met a couple of weeks ago to discuss structuring a policy that the Authority can implement on a consistent basis to provide assistance to those who do not have water. The CPWA is waiting to get a final cost of the main extension. The Board is in a holding pattern until a cost is provided and a better assessment of the financial needs can be completed.

APPROVE FINANCIAL STATEMENTS

Mr. Gerstenberger made a **motion** to approve the 2018 financial statements as presented, last month by Mr. Newton of Marvin & Company; seconded by Mr. Ryan. The **motion** carried 4-0, 1 absent.

NEW BUSINESS CPWA HANDBOOK

Mr. Austin sent the Board a copy of the revised handbook last Friday to review.

OTHER BUSINESS

- Mr. Peterson questioned the timing of the postcards mailed out to the CPWA customers notifying them that the Annual Water Quality Report will be posted to the CPWA website on May 1st at the end of March. Mr. Austin explained that the postcard also notifies customers the hydrant flushing schedule is available, which begins April 1st. Both notifications are put on one postcard to reduce printing and mailing expenses. Mr. Peterson also suggested that all correspondence going out should direct customers to the CPWA's website to sign up for email and/or twitter notifications.

APPROVE MINUTES OF MARCH 12, 2019 MEETING

A **motion** was made by Mr. Gerstenberger to approve the minutes of March 12, 2019 meeting; seconded by Mr. Peterson. The **motion** carried 4-0, 1 absent.

The CPWA's next board meeting is scheduled for Wednesday, May 8, 2019 at 7pm.

A **motion** was made by Mr. Ryan to adjourn the meeting at 7:47pm; seconded by Mr. Butler. The **motion** carried 4-0, 1 absent.

Respectfully submitted,
Sheri Collins
Recording Secretary

cc: CPWA Board of Directors
Neil Weiner, Esq.