



CLIFTON PARK WATER AUTHORITY

BOARD MEETING MINUTES

JANUARY 7, 2020

Those present at the Clifton Park Water Authority board meeting were: Mr. Helmut Gerstenberger, Chairman; Mr. George Peterson, Treasurer; Mr. Peter Taubkin, Secretary; Mr. William Butler, Board Member; Mr. Donald Austin Jr., Administrator; and Mr. Ronald Marshall, Superintendent. Absent: Mr. John Ryan, Vice Chairman; and Mr. Neil Weiner, Attorney.

Mr. Gerstenberger called the meeting to order at 7:09pm.

PRIVILEGE OF THE FLOOR

No members of the public present.

OLD BUSINESS

PROJECT TO INCREASE CAPACITY FROM SCWA

Mr. Kortz of CT Male Associates reported that the project is still under review by the NYS Department of Health but is hoping to have approval by the end of the month. Mr. Austin added that he was able to get together all of the necessary documents that the Environmental Facilities Corporation (EFC) needed to prepare the grant agreement.

MOE ROAD PUMPSTATION PARCEL

Mr. Austin reported that the Stoney Creek Park District is still waiting for their grant agreement for the money that they are getting from the County for the purchase of the property.

COMMUNITY SOLAR PROPOSAL

Mr. Austin reported that he received one reference from Nexamp yesterday. He attempted to contact them but hasn't received a call back. The Board asked if Nexamp could provide a visual aid to show the process of how the credits work to help them understand their proposal better. Mr. Austin will see if he can get additional information from Nexamp to help make this clearer.

NEW BUSINESS

ORGANIZATIONAL RESOLUTIONS

A **motion** was made by Mr. Gerstenberger authorizing Resolution #1, 2020; an Organizational Resolution; seconded by Mr. Taubkin.

RESOLUTION #1, 2020 – AN ORGANIZATIONAL RESOLUTION

Pursuant to Section 1120-c (3) the following persons are appointed as Vice Chairman, Treasurer, and Secretary of the Clifton Park Water Authority.

Vice Chairman: John Ryan
Treasurer: George Peterson
Secretary: Peter Taubkin

Roll Call Vote:

Mr. Gerstenberger - Aye
Mr. Ryan - Absent
Mr. Peterson - Aye
Mr. Taubkin - Aye
Mr. Butler - Aye

A **motion** was made by Mr. Butler authorizing Resolution #2, 2020; an Organizational Resolution; seconded by Mr. Gerstenberger.

RESOLUTION #2, 2020 – APPOINTING WATER AUTHORITY ATTORNEY

NOW THEREFORE BE IT

RESOLVED, that the Clifton Park Water Authority hereby appoints Neil S. Weiner to the position of Authority Attorney.

Roll Call Vote:

Mr. Gerstenberger - Aye
Mr. Ryan - Absent
Mr. Peterson - Aye
Mr. Taubkin - Aye
Mr. Butler - Aye

A **motion** was made by Mr. Peterson authorizing Resolution #3, 2020; an Organizational Resolution; seconded by Mr. Taubkin.

RESOLUTION #3, 2020 – AN ORGANIZATIONAL RESOLUTION

RESOLVED, the Daily Gazette, be and hereby is made the official newspaper of the Clifton Park Water Authority, and

RESOLVED, that including but not limited to KeyBank (conditional on acceptable account terms and services) hereby are designated as the official bank depositories of the Clifton Park Water Authority.

Roll Call Vote:

Mr. Gerstenberger - Aye
Mr. Ryan - Absent
Mr. Peterson - Aye
Mr. Taubkin - Aye
Mr. Butler - Aye

A **motion** was made by Mr. Butler authorizing Resolution #4, 2020; an Organizational Resolution; seconded by Mr. Gerstenberger.

RESOLUTION #4, 2020 – AN ORGANIZATIONAL RESOLUTION

RESOLVED, that the firm of C.T. Male Associates, be designated and appointed as the professional engineers for the Clifton Park Water Authority.

Roll Call Vote:

Mr. Gerstenberger - Aye
Mr. Ryan - Absent
Mr. Peterson - Aye
Mr. Taubkin - Aye
Mr. Butler - Aye

A **motion** was made by Mr. Gerstenberger authorizing Resolution #5, 2020; an Organizational Resolution; seconded by Mr. Taubkin.

RESOLUTION # 5, 2020 – AN ORGANIZATIONAL RESOLUTION

RESOLVED, that the firm of Marvin & Co. P.C., CPAs be designated and appointed the professional accountants and auditors for the Clifton Park Water Authority.

Roll Call Vote:

Mr. Gerstenberger - Aye
Mr. Ryan - Absent
Mr. Peterson - Aye
Mr. Taubkin - Aye
Mr. Butler - Aye

A **motion** was made by Mr. Gerstenberger authorizing Resolution #6, 2020; an Organizational Resolution; seconded by Mr. Peterson.

RESOLUTION #6, 2020 – AN ORGANIZATIONAL RESOLUTION

RESOLVED, that an Audit Committee has been formed and members of the Audit Committee are: Peter Taubkin, John Ryan, and William Butler.

Roll Call Vote:

Mr. Gerstenberger - Aye
Mr. Ryan - Absent
Mr. Peterson - Aye
Mr. Taubkin - Aye
Mr. Butler - Aye

A **motion** was made by Mr. Peterson authorizing Resolution #7, 2020; an Organizational Resolution; seconded by Mr. Taubkin.

RESOLUTION #7, 2020 – AN ORGANIZATIONAL RESOLUTION

RESOLVED, that a Governance Committee has been formed and the members of the Governance Committee are: John Ryan, Helmut Gerstenberger, and William Butler.

Roll Call Vote:

Mr. Gerstenberger - Aye
Mr. Ryan - Absent
Mr. Peterson - Aye
Mr. Taubkin - Aye
Mr. Butler - Aye

A **motion** was made by Mr. Gerstenberger authorizing Resolution #8, 2020; an Organizational Resolution; seconded by Mr. Butler.

RESOLUTION #8, 2020 – AN ORGANIZATIONAL RESOLUTION

RESOLVED, that a Grievance Committee has been formed and the members of the Grievance Committee are: Peter Taubkin, John Ryan, and George Peterson.

Roll Call Vote:

Mr. Gerstenberger - Aye
Mr. Ryan - Absent
Mr. Peterson - Aye
Mr. Taubkin - Aye
Mr. Butler - Aye

A **motion** was made by Mr. Butler authorizing Resolution #9, 2020; an Organizational Resolution; seconded by Mr. Gerstenberger.

RESOLUTION #9, 2020 – AN ORGANIZATIONAL RESOLUTION

RESOLVED, that a Finance Committee has been formed and the members of the Finance Committee are: John Ryan, George Peterson, and Helmut Gerstenberger.

Roll Call Vote:

Mr. Gerstenberger - Aye
Mr. Ryan - Absent
Mr. Peterson - Aye
Mr. Taubkin - Aye
Mr. Butler - Aye

OTHER BUSINESS

- Mr. Kortz informed the Board that he is planning on attending most of the board meetings to become more familiar with the operations of the CPWA, at no charge to the Authority.
- Mr. Austin reported last month that the yield of the Oakwood Blvd Well had diminished suddenly. Smith Well Drilling came in and chemically and mechanically treated the well for two days. While the well was down, the on-site storage tank was pumped down and cleaned as well. The well is now back online with a forty percent increase in capacity. Mr. Marshall reported the well started pumping into the system yesterday and the draw down has been minimal.

APPROVE MINUTES OF NOVEMBER 12, 2019 AND DECEMBER 10, 2019 MEETINGS

A **motion** was made by Mr. Gerstenberger to approve the minutes of December 10, 2019; seconded by Mr. Peterson. The **motion** carried 3-0, 1 abstain, 1 absent.

The minutes of November were tabled until next month due to not having a quorum present, as Mr. Gerstenberger and Mr. Butler were absent from the November meeting.

The CPWA's next board meeting is scheduled for Tuesday, February 11, 2020 at 7pm.

A **motion** was made by Mr. Gerstenberger to adjourn the meeting at 7:49pm; seconded by Mr. Peterson. The **motion** carried 4-0, 1 absent.

Respectfully submitted,

Sheri Collins

Recording Secretary

cc: CPWA Board of Directors
Neil Weiner, Esq.