



## **CLIFTON PARK WATER AUTHORITY**

### **BOARD MEETING MINUTES**

**MAY 20, 2020**

Due to COVID-19 the Clifton Park Water Authority board meeting was closed to the public and was conducted via Zoom.

Those present were: Mr. Helmut Gerstenberger, Chairman; Mr. John Ryan, Vice Chairman; Mr. George Peterson, Treasurer; Mr. Peter Taubkin, Secretary; Mr. William Butler, board member; Mr. Donald Austin Jr., Administrator; Mr. Neil Weiner, Attorney; and Mr. Chad Kortz, CT Male Associates.

Mr. Gerstenberger called the meeting to order at 3:07pm.

#### **PRIVILEGE OF THE FLOOR**

#### **OLD BUSINESS**

##### **PROJECT TO INCREASE CAPACITY FROM SCWA**

Mr. Kortz stated that they were able to provide all the documents electronically to the NYS Department of Health so they could finish up their review. He is expecting their letter very soon. As soon as the letter is received, he will prepare a bid schedule and go out to bid immediately.

#### **COMMUNITY SOLAR PROPOSAL**

Mr. Austin reported that he is still waiting on a contract to review.

#### **KNOLLTOP WATER STORAGE TANK REFURBISHMENT**

The package has been submitted to NYSDOH for review. Mr. Austin stated he would like to go out to bid in June and award at the July meeting. He estimated work would likely start after Labor Day. C.T. Male Associates estimated the total project cost at \$636,000.

#### **NEW BUSINESS**

##### **GENERAL LEGAL SERVICES RFP**

The Board reviewed the four proposals received from the attorneys that responded to the request. Mr. Weiner recommended either Trainor Law PLLC or DuCharme Clark, LLP. Mr. Gerstenberger will contact both attorneys to have a conversation with them. He would like to make a decision at next month's board meeting.

### SCWA PURCHASE AGREEMENT RENEWAL

The current agreement expires in June. The SCWA has presented the CPWA with an updated agreement. Mr. Gerstenberger and Mr. Austin have set up a meeting with Supervisor Phil Barrett, who is on the Saratoga County Water Authority Board of Directors, to discuss changes they would like to make to the agreement. The Board advised Mr. Austin to send a memorandum of understanding to SCWA stating that negotiations are in good faith and in the interim the previous agreement governs terms and conditions, as per his conversation with Ed Hernandez.

### OTHER BUSINESS

- Mr. Austin received a call from Dahn Bull, the Town of Clifton Park Highway Superintendent stating that they are planning on replacing the culvert pipe at Plank and Bruno Road this summer. The water main in this area was damaged in April 2017 when the Town was fixing a culvert pipe. Due to the various deflections on that section of water main and its depth Mr. Austin recommended replacing approximately 200 feet of water main with ductile iron pipe and directionally drilling underneath the culvert. This project was originally bid in 2018 but the bids were considerably higher than expected. Mr. Austin spoke with Mr. Bull back then and discussed the possibility of doing a joint project to save money by sharing some of the costs. He will have more information next month.
- Mr. Austin reported that the transfer of CPWA property at 10/12 Thoroughbred Way to the Town Clifton Park is complete.

### APPROVE MINUTES OF MARCH 10, 2020 MEETING

A **motion** was made by Mr. Ryan to approve the minutes of March 10, 2020; seconded by Mr. Gerstenberger. The **motion** carried 5-0.

The CPWA's next board meeting is scheduled for **Thursday, June 18, 2020 at 3:00pm via Zoom.**

A **motion** was made by Mr. Gerstenberger to adjourn the meeting at 4:00pm; seconded by Mr. Butler. The **motion** carried 5-0.

Respectfully submitted,

*Sheri Collins*

Recording Secretary

cc: CPWA Board of Directors  
Neil Weiner, Esq.