



## CLIFTON PARK WATER AUTHORITY

### BOARD MEETING MINUTES

DECEMBER 22, 2020

Due to COVID-19 the Clifton Park Water Authority board meeting was conducted via Zoom.

Those present were: Mr. Helmut Gerstenberger, Chairman; Mr. John Ryan, Vice Chairman; Mr. George Peterson, Treasurer; Mr. Peter Taubkin, Secretary; Mr. William Butler, Board Member; Mr. Donald Austin Jr., Administrator; Mr. James Trainor, Attorney; Mr. Chad Kortz, Engineer for CT Male Associates; and Ms. Alexis Osborne, Board Member effective January 2021.

Mr. Gerstenberger called the meeting to order at 4:32pm.

#### PRIVILEGE OF THE FLOOR

#### OLD BUSINESS

##### PROJECT TO INCREASE CAPACITY FROM SCWA

Mr. Kortz reported that the foundation is in. They are working through some location issues with SCWA and the Town of Ballston on the water line tap location and the location of a new generator pad that the Town of Ballston is adding. The construction activity is closing down for the season and the pumpstation is on order and should be ready to be delivered by the end of March. He estimated startup in April or May.

A **motion** was made by Mr. Gerstenberger approving Payment Request #2 in the amount of \$89,763.03 to Wm. J. Keller & Sons Construction Corp; seconded by Mr. Ryan. The **motion** carried 5-0.

##### KNOLLTOP WATER STORAGE TANK REFURBISHMENT

Mr. Austin reported this project is almost complete. The tank has been filled and was put back in service on Monday. The contractor still has to remove their equipment from the site.

A **motion** was made by Mr. Gerstenberger approving payment request #2 in the amount of \$304,585.69 to Pittsburg Tank & Tower; seconded by Mr. Peterson. The **motion** carried 5-0.

##### SCWA PURCHASE AGREEMENT RENEWAL

Mr. Austin and Mr. Trainor have not heard anything from the SCWA since the CPWA sent them a response letter regarding the water purchase renewal agreement.

Mr. Gerstenberger made a **motion** to move into executive session at 4:57pm to discuss contract issues relating to the SCWA; seconded by Mr. Ryan. The **motion** carried 5-0.

Mr. Gerstenberger made a **motion** to move out of executive session at 5:20pm; seconded by Mr. Ryan. The **motion** carried 5-0.

#### **PROJECT TO INVESTIGATE CAPACITY IMPROVEMENTS IN PRESERVE**

Mr. Austin reported the work permit was received right before the big snow storm last Thursday. They are waiting until they can get back into the preserve to determine what earth work needs to be done to allow the well driller access to the site where he would like to drill the wells.

#### **VERIZON REQUEST FOR INSTALLATION OF TELECOMMUNICATIONS TOWER AT BOYACK WTP**

Mr. Ryan recused himself from this discussion.

Mr. Austin reported that Verizon was out at the site on December 10<sup>th</sup>. They were going to take pictures and fly a balloon so they could establish some visual representations for the Board. He has not heard from them since then.

#### **NEW BUSINESS**

#### **OTHER BUSINESS**

- Mr. Gerstenberger introduced Alexis Osborne as the CPWA's newest board member, effective January 2021. She will be taking the place of George Peterson.
- Mr. Peterson was presented a plaque acknowledging his years of service. The Board thanked him for his years of service on the CPWA board.

#### **APPROVE MINUTES OF NOVEMBER 19, 2020 BOARD MEETING**

A **motion** was made by Mr. Gerstenberger to approve the minutes of November 19, 2020; seconded by Mr. Peterson. The **motion** carried 5-0.

A **motion** was made by Mr. Peterson to adjourn the meeting at 5:25pm; seconded by Mr. Gerstenberger. The **motion** carried 5-0.

Respectfully submitted,  
*Sheri Collins*  
Recording Secretary

Cc: CPWA Board of Directors  
Trainor Law PLLC