

**CLIFTON PARK WATER AUTHORITY**

**BOARD MEETING NOTICE**

**FRIDAY, JUNE 23, 2023**

**10:00AM VIA ZOOM**

**661 CLIFTON PARK CENTER ROAD**

**CLIFTON PARK, NY 12065**

## CLIFTON PARK WATER AUTHORITY

### BOARD MEETING MINUTES

JUNE 23, 2023

Those present were: Mr. Helmut Gerstenberger, Chairman; Mr. Peter Taubkin, Board Member (left meeting at 10:37am); Mr. William Butler, Treasurer; Ms. Heather Brondi, Secretary (joined meeting 10:15am); Mr. Donald Austin Jr., Administrator; Mr. James Trainor, Attorney. Absent: Mr. John Ryan, Vice Chairman

Mr. Gerstenberger called the meeting to order at 10:11am.

- Mr. Gerstenberger made a **motion** to move into executive session at 10:11am to discuss an employee matter; seconded by Mr. Butler. The **motion** carried 3-0, 2 absent. Mr. Gerstenberger made a **motion** to move out of executive session at 10:41am; seconded by Ms. Brondi. The **motion** carried 3-0, 2 absent.

Mr. Gerstenberger stated Chris Wheland has expressed an interest in the administrator position. The Board has discussed his qualifications and would like to offer him the position at an annual salary of \$107,500.00, the standard CPWA benefit and paid leave package, and one week of banked vacation.

A **motion** was made by Mr. Butler, offering the administrator position to Chris Wheland; seconded by Mr. Gerstenberger.

#### **RESOLUTION # 20, 2023 – OFFERING ADMINISTRATOR POSITION**

**WHEREAS**, the impending retirement of the current CPWA Administrator has created the need to find a replacement, and

**WHEREAS**, the CPWA has found a qualified candidate for the position and would like to make an offer of employment, and

**WHEREAS**, the CPWA Board of Directors would like to offer Chris Wheland the position of Authority Administrator starting at an annual salary of \$107,500 with standard CPWA benefits and paid leave with one week of banked vacation at start of work, now therefore be it

**RESOLVED**, that the CPWA Board of Directors approves the offer to Chris Wheland for the position of CPWA Administrator at a starting annual salary of \$107,500 with standard CPWA benefits and paid leave with one week of banked vacation at start of work.

Roll Call Vote:

Mr. Gerstenberger	- Aye
Mr. Ryan	- Absent
Mr. Butler	- Aye
Mr. Taubkin	- Absent
Ms. Brondi	- Aye

A **motion** was made by Mr. Gerstenberger to adjourn the meeting at 10:46am; seconded by Ms. Brondi. The **motion** carried 3-0, 2 absent.

Respectfully submitted,  
*Sheri Collins*  
Recording Secretary

cc: CPWA Board of Directors  
Trainor Law PLLC