

CLIFTON PARK WATER AUTHORITY BOARD MEETING

Wednesday, December 18, 2024
7:00 PM

AGENDA

- Approve Minutes of November 20, 2024 Meeting

Privilege of the Floor

Note: Each speaker shall state their name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes for items on the agenda.

Old Business

- Peacock Glen Property
- Northwood Water Service/ Stein project
- Chelsea Place

New Business

- Budget Transfers (November)*
- Set dates for CPWA Board 2025

Other Business

- Round Lake Road Meter Station

Privilege of the Floor

Note: Each speaker shall state their name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes for any items related to the Clifton Park Water Authority.

*Need Board Approval

Clifton Park Water Authority

Budget Transfer

Acct No	Description	Budget Amount	Increase/Decrease	Revised Budget	Explanation
Operation and Maintenance					
5330-1	Education	\$ 11,845.00	\$ 800.00	\$ 12,645.00	Operator Training
5500-1	Treatment Chemicals	\$ 250,000.00	\$ (4,000.00)	\$ 246,000.00	
5700-1	Repairs and Maintenance	\$ 269,582.00	\$ (18,150.00)	\$ 251,432.00	
5805-1	Vehicle, Maintenance	\$ 22,000.00	\$ 4,500.00	\$ 26,500.00	Inspection and Repairs
5910-1	Rent, Equipment	\$ 1,500.00	\$ 1,000.00	\$ 2,500.00	Pump for Boyack sludge
5950-1	Real Estate Taxes	\$ 63,000.00	\$ 2,300.00	\$ 65,300.00	Adjustment for Tax payments
			\$ (13,550.00)		
General and Administrative					
7400-1	Office Supplies	\$ 27,900.00	\$ 1,000.00	\$ 28,900.00	General Supplies
7410-1	Postage	\$ 35,000.00	\$ 4,000.00	\$ 39,000.00	Increase postage for bill, lead mailings, etc
7420-1	Audit and Accounting Fees	\$ 36,000.00	\$ 2,000.00	\$ 38,000.00	Report submission
7430-1	Engineering Fees	\$ 20,000.00	\$ 6,000.00	\$ 26,000.00	Special Projects including Lead and Malta
7815-1	Travel	\$ 500.00	\$ 250.00	\$ 750.00	
7824.1	Bank Service Charge	\$ 2,500.00	\$ 300.00	\$ 2,800.00	Investments leave account balances low
				\$ -	
				\$ -	
			\$ 13,550.00		
Overall Budget Change			0.00		

Capital Budget		Budget amount	Amount Spent	Remaining budget	Project update
Closed Y/N					
Y	Brass goods	\$ 40,000.00	\$ 33,061.35	\$ 6,938.65	Purchased
N	Water Meters	\$ 160,000.00		\$ 160,000.00	ongoing for 2024
Y	Color Monitor	\$ 10,000.00	\$ 4,823.22	\$ 5,176.78	Purchased
Y	Chlorine Analyzer	\$ 6,600.00	\$ 6,572.72	\$ 27.28	Purchased
Y	Boyack Filters (2023)	\$ 230,000.00	\$ 270,976.59	\$ (40,976.59)	Project Complete, with more rehab than anticipated
Y	Hydrants	\$ 20,000.00	\$ 18,563.00	\$ 1,437.00	Purchased
Y	Gate and Check Valves	\$ 8,000.00	\$ 5,656.20	\$ 2,343.80	Project Complete
Y	Excavator Trailer	\$ 30,000.00	\$ 29,970.00	\$ 30.00	Purchased
Y	Pickup	\$ 40,000.00	\$ 41,577.40	\$ (1,577.40)	Gas Vehicle, Increase Cap Bud by \$1,577.40 and close
Y	Meter Van	\$ 45,000.00	\$ 48,579.93	\$ (3,579.93)	Gas Vehicle, Increase Cap Bud by \$3,579.93 and close
Y	Well Replacement (2023)	\$ 32,000.00	\$ 37,500.00	\$ (5,500.00)	Scheduling pushed to 2024
Y	SCWA Interconnect	\$ 1,137,173.00	\$ 1,141,945.66	\$ (4,772.66)	Once reimbursed from EFC and CT Male we will close
Y	5500 Dump	\$ 90,000.00	\$ 81,128.84	\$ 8,871.16	Purchased and Close
				\$ (31,581.91)	



MEMORANDUM

To: CPWA Board of Directors

From: Chris Wheland, Authority Administrator

Date: 12/16/2024

Subject: 2025 CPWA Board Meeting Dates

To obtain a consistent message with our customers I am looking to provide an annual schedule of Board meetings. All scheduled meetings are able to be changed or canceled at the pleasure of the Board.

Looking at 2025 I intend to follow the Wednesday of the second full week of the month. These dates are:

January 15, 2025

February 12, 2025

March 12, 2025

April 16, 2025

May 14, 2025

June 11, 2025

July 16, 2025

August 13, 2025

September 10, 2025

October 15, 2025

November 12, 2025

December 10, 2025

Please come with your calendars so we can set up the 2025 Board Meetings.