

CLIFTON PARK WATER AUTHORITY BOARD MEETING

**Tuesday, September 22, 2026
7:00 PM**

AGENDA

Pledge of Allegiance

- Approve Minutes of August 19, 2026 Meeting

Privilege of the Floor

Note: Each speaker shall state their name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes for items on the agenda.

Old Business

- Peacock Glen Property
- Vertical Bridge
- Website
- Billing Software Update

New Business

- Budget Review
- Everbridge

Other Business

Executive Session

Privilege of the Floor

Note: Each speaker shall state their name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes for any items related to the Clifton Park Water Authority.

*Need Board Approval

<u>CODE</u>	<u>DESCRIPTION</u>	<u>2027</u> <u>PROPOSED</u>	<u>2026</u> <u>Approved</u>	<u>2025 Actual</u>	<u>2024 Actual</u>	<u>2023</u> <u>ACTUAL</u>	<u>2022</u> <u>ACTUAL</u>	<u>CHANGE</u> <u>(%) over</u> <u>2026</u>
5000	WAGES	\$ 1,062,613	\$ 926,025	\$ 868,210	\$ 819,896	\$ 724,427	\$ 685,740	14.75
5001	OVERTIME	\$ 65,000	\$ 65,000	\$ 68,609	\$ 64,862	\$ 64,175	\$ 61,520	0.00
5002	SEASONAL EMPLOYEES	\$ 24,000	\$ 24,000	\$ 23,503	\$ 24,871	\$ 19,236	\$ 13,704	0.00
5010	FICA + MEDICARE	\$ 88,098	\$ 77,649	\$ 68,616	\$ 64,444	\$ 58,460	\$ 57,745	13.46
5020	RETIREMENT	\$ 197,443	\$ 178,785	\$ 169,293	\$ 152,255	\$ 107,975	\$ 96,422	10.44
5125	HEALTH INSURANCE	\$ 429,827	\$ 383,214	\$ 282,014	\$ 315,490	\$ 240,000	\$ 270,891	12.16
	SUBTOTAL	\$ 1,866,980	\$ 1,654,673	\$ 1,480,245	\$ 1,441,818	\$ 1,214,273	\$ 1,186,022	12.83
5310	CONSULTANT FEES	\$ 500	\$ 500	\$ -	\$ -	\$ 920	\$ 400	0.00
5320	LAB FEES	\$ 38,000	\$ 42,000	\$ 31,543	\$ 37,277	\$ 39,490	\$ 32,946	(9.52)
5330	EDUCATION	\$ 8,000	\$ 14,000	\$ 5,085	\$ 12,595	\$ 3,395	\$ 3,070	(42.86)
5400	ELECTRICITY	\$ 350,000	\$ 350,000	\$ 322,917	\$ 347,282	\$ 285,107	\$ 278,965	0.00
5405	GAS & OIL	\$ 37,000	\$ 37,000	\$ 32,448	\$ 34,141	\$ 36,095	\$ 44,806	0.00
5500	TREATMENT CHEMICALS	\$ 230,000	\$ 230,000	\$ 251,768	\$ 233,246	\$ 198,541	\$ 220,404	0.00
5610	SUPPLIES	\$ 11,000	\$ 11,000	\$ 10,112	\$ 6,695	\$ 10,441	\$ 8,365	0.00
5700	REPAIRS & MAINTENANCE	\$ 275,000	\$ 330,000	\$ 261,805	\$ 240,832	\$ 291,854	\$ 314,622	(16.67)
5710	SMALL TOOLS	\$ 10,000	\$ 10,000	\$ 6,281	\$ 6,473	\$ 2,970	\$ 4,546	0.00
5715	CONTRACTED REPAIRS	\$ 60,000	\$ 60,000	\$ 12,178	\$ 51,640	\$ 53,008	\$ 23,743	0.00
5730	UNIFORMS	\$ 6,000	\$ 5,500	\$ 6,487	\$ 5,637	\$ 6,240	\$ 4,473	9.09
5805	VEHICLE MAINTENANCE	\$ 25,000	\$ 25,000	\$ 23,342	\$ 29,368	\$ 24,936	\$ 17,616	0.00
5810	MILEAGE	\$ 500	\$ 500	\$ -	\$ 1,762	\$ 295	\$ -	0.00
5901	PRESERVE RENTAL	\$ 62,000	\$ 62,000	\$ 61,505	\$ 61,958	\$ 61,645	\$ 61,657	0.00
5902	NPDES PERMIT	\$ 3,000	\$ 3,000	\$ 500	\$ 3,000	\$ 2,000	\$ 2,500	0.00
5903	PURCHASED WATER	\$ 1,600,000	\$ 1,200,000	\$ 1,668,982	\$ 1,250,431	\$ 938,133	\$ 1,211,017	33.33
5910	EQUIPMENT RENTAL	\$ 1,500	\$ 1,500	\$ 1,537	\$ 1,831	\$ 1,493	\$ 1,307	0.00
5950	PROPERTY TAXES - MALTA	\$ 65,000	\$ 65,000	\$ 63,847	\$ 65,239	\$ 61,450	\$ 60,985	0.00
6000	MISCELLANEOUS	\$ 9,000	\$ 12,000	\$ 8,449	\$ 7,447	\$ 9,579	\$ 7,935	(25.00)
	SUBTOTAL	\$ 2,791,500	\$ 2,459,000	\$ 2,768,786	\$ 2,396,854	\$ 2,027,592	\$ 2,299,357	13.52
TOTAL O & M		<u>\$ 4,658,480</u>	<u>\$ 4,113,673</u>	<u>\$ 4,249,030.59</u>	<u>\$ 3,838,672.00</u>	<u>\$ 3,241,865</u>	<u>\$ 3,485,379</u>	<u>13.24</u>

CODE	DESCRIPTION	2027 PROPOSED	2026 Approved	2025 Actual	2024 Actual	2023 Actual	2022 ACTUAL	CHANGE (%) Over 2026
7000	WAGES	\$ 490,396	\$ 423,133	\$ 412,135	\$ 413,999	\$ 426,710	\$ 358,657	15.89635
7010	FICA + MEDICARE	\$ 37,056	\$ 31,911	\$ 29,029	\$ 29,077	\$ 31,113	\$ 26,135	16.12382
7020	RETIREMENT	\$ 86,617	\$ 77,140	\$ 66,231	\$ 74,247	\$ 55,614	\$ 46,009	12.28551
7125	HEALTH INSURANCE	\$ 202,363	\$ 179,218	\$ 145,661	\$ 168,410	\$ 91,308	\$ 111,782	12.91463
SUBTOTAL		\$ 816,432	\$ 711,402	\$ 653,056	\$ 685,733	\$ 604,745	\$ 542,583	14.76386
7100	INSURANCE, GENERAL	\$ 85,000	\$ 75,000	\$ 62,275	\$ 52,913	\$ 44,578	\$ 39,283	13.33333
7105	WORKERS COMPENSATION	\$ 42,569	\$ 36,784	\$ 40,334	\$ 44,578	\$ 38,873	\$ 44,370	15.72678
7310	CONSULTANT FEES	\$ 10,000	\$ 12,000	\$ 7,587	\$ 10,573	\$ 16,608	\$ 5,363	-16.6667
7320	DUES	\$ 1,000	\$ 1,000	\$ 567	\$ 524	\$ 521	\$ 494	0
7330	EDUCATION	\$ 1,000	\$ 1,500	\$ 900	\$ 575	\$ 295	\$ 75	-33.3333
7400	OFFICE SUPPLIES	\$ 35,000	\$ 40,000	\$ 47,538	\$ 32,861	\$ 31,650	\$ 28,620	-12.5
7410	POSTAGE	\$ 42,000	\$ 37,000	\$ 43,331	\$ 40,860	\$ 34,760	\$ 33,235	13.51351
7420	AUDIT & ACCOUNTING	\$ 40,000	\$ 40,000	\$ 41,428	\$ 36,143	\$ 38,210	\$ 33,293	0
7425	LEGAL FEES	\$ 25,000	\$ 20,000	\$ 22,037	\$ 19,961	\$ 37,618	\$ 25,182	25
7430	ENGINEERING FEES	\$ 25,000	\$ 30,000	\$ 16,676	\$ 35,297	\$ 25,677	\$ 24,764	-16.6667
7600	SERVICE CONTRACTS	\$ 30,000	\$ 30,000	\$ 19,989	\$ 25,266	\$ 30,546	\$ 24,336	0
7700	TELEPHONE EXPENSES	\$ 17,000	\$ 18,000	\$ 16,513	\$ 13,105	\$ 18,060	\$ 16,350	-5.55556
7705	TECHNICAL SUPPLIES	\$ 6,000	\$ 9,000	\$ 8,085	\$ 4,437	\$ 3,090	\$ 622	-33.3333
7710	UTILITIES OFFICE	\$ 12,000	\$ 9,000	\$ 11,539	\$ 10,360	\$ 8,549	\$ 5,933	33.33333
7810	MILEAGE	\$ 200	\$ 200	\$ -	\$ -	\$ -	\$ -	0
7815	TRAVEL	\$ 4,000	\$ 4,000	\$ 675	\$ 741	\$ -	\$ 104	0
7820	BAD DEBT EXPENSE	\$ 1,000	\$ 1,000	\$ 7,801	\$ 122	\$ 295	\$ (227)	0
7822	COLLECTION AGENCY FEE	\$ 300	\$ 300	\$ 9	\$ 32	\$ 48	\$ 65	0
7824	BANK SERVICE CHARGE	\$ 9,000	\$ 8,000	\$ 9,847	\$ 4,247	\$ 386	\$ 7,277	12.5
7990	MISCELLANEOUS	\$ 1,250	\$ 3,000	\$ 1,896	\$ 3,006	\$ 5,890	\$ 2,153	-58.3333
SUBTOTAL		\$ 387,319	\$ 375,784	\$ 359,027	\$ 335,601	\$ 335,654	\$ 291,292	3.069556
TOTAL GENERAL & ADMINISTRATIVE		\$ 1,203,751	\$ 1,087,186	\$ 1,012,083	\$ 1,021,334	\$ 940,399	\$ 833,875	10.72174

	2027 PROPOSED	2026 Approved	2025 Actual	2024 Actual	2023 Actual	2022 Actual
EXPENSES						
WAGES AND BENEFITS	\$ 2,683,413	\$ 2,366,075	\$ 2,133,301	\$ 2,127,551	\$ 1,819,018	\$ 1,728,605
ADMINISTRATION EXPENSE	\$ 387,319	\$ 375,784	\$ 359,027	\$ 335,601	\$ 335,654	\$ 291,292
O & M EXPENSES	\$ 2,791,500	\$ 2,459,000	\$ 2,768,786	\$ 2,396,854	\$ 2,027,592	\$ 2,299,357
TOTAL OPERATIONAL COST	\$ 5,862,231	\$ 5,200,859	\$ 5,261,114	\$ 4,860,006	\$ 4,182,264	\$ 4,319,254
DEBT SERVICE COSTS		\$ 1,798,913	\$ 1,983,963	\$ 1,983,413	\$ 1,989,513	\$ 1,987,013
TOTAL EXPENDITURES	\$ 5,862,231	\$ 6,999,772	\$ 7,245,076	\$ 6,843,419	\$ 6,171,777	\$ 6,306,267
REVENUES						
METERED WATER SALES	\$ 5,042,337	\$ 5,037,300	\$ 5,190,947	\$ 5,083,478	\$ 4,847,596	\$ 4,827,480
BULK SALES	\$ 62,000	\$ 62,000	\$ 63,287	\$ 57,483	\$ 63,172	\$ 62,808
HYDRANT CHARGES	\$ 560,000	\$ 591,866	\$ 561,995	\$ 560,721	\$ 542,229	\$ 528,644
PRIVATE FIRE	\$ 36,000	\$ 36,000	\$ 39,257	\$ 37,316	\$ 34,158	\$ 34,841
HOOK UP FEE	\$ 65,000	\$ 65,000	\$ 83,108	\$ 78,500	\$ 43,884	\$ 71,650
BASIC SERVICE CHARGE	\$ 1,255,000	\$ 1,255,000	\$ 1,203,934	\$ 1,077,265	\$ 1,069,160	\$ 1,054,644
LEASE INCOME	\$ 145,000	\$ 150,000	\$ 156,140	\$ 145,036	\$ 140,762	\$ 137,849
INTEREST ON CAPITAL	\$ 100,000	\$ 100,000	\$ 104,787	\$ 165,338	\$ 5,000	\$ 3,039
MISCELLANEOUS*	\$ 40,000	\$ 40,000	\$ 175,686	\$ 60,816	\$ 38,025	\$ 57,721
TOTAL REVENUE	\$ 7,305,337	\$ 7,337,166	\$ 7,579,141	\$ 7,265,953	\$ 6,783,986	\$ 6,778,676
RESERVED, CAPITAL	\$ 1,191,000	\$ 552,000	\$ 487,800	\$ 359,997	\$ 612,209	\$ 472,409
DEBT SERVICE RATIO		1.19	1.17	1.21	1.31	1.24
	\$ 252,106	\$ 337,394	\$ 334,065	\$ 422,534	\$ 612,209	

Miscellaneous Revenues include charges and fees such as: Inspection Fees, Interest Charges, Plan Review Fees, Hydrant Permit Fees and others.

	2027		2028		2029		2030		2031	
	Estimated Cost	Explanation	Estimated Cost	Explanation	Estimated Cost	Explanation	Estimated Cost	Explanation	Estimated Cost	Explanation
Brass Goods	\$ 40,000	Annual Parts	\$ 45,000	Annual Parts	\$ 45,000	Annual Parts	\$ 45,000	Annual Parts	\$ 50,000	Annual Parts
Water Meters	\$ 170,000	Annual Meter Replacement s	\$ 170,000	Annual Meter Replacement s	\$ 175,000	Annual Meter Replacement s	\$ 175,000	Annual Meter Replacement s	\$ 180,000	Annual Meter Replacement s
Fire Hydrants	\$ 24,000	4 hydrants annually	\$ 26,000	4 hydrants annually	\$ 28,000	4 hydrants annually	\$ 28,000	4 hydrants annually	\$ 30,000	4 hydrants annually
Boyack/ Pump station Improvements	\$ 77,000	22 of 33 actuators, \$22,000, Sensors \$35,000, Security Install \$20,000			\$ 20,000	Preserve Building upgrades				
Garage	\$ 700,000	Design and site work for Garage on Kinns Rd	2.4 mill	Bond for construction						
Water Main			\$ 50,000	Water Main Evaluation	\$ 150,000	Water Main Evaluation	\$ 1,000,000	Water Main Replacement		Water Main Replacement
Office	\$ 70,000	Roof, Parking Lot Sealing								
Vehicles	\$ 110,000	2 pickup 110,000	\$ 155,000	Dump Truck\$155,000	\$ 185,000	3 new pickups				
	\$ 1,191,000		\$ 446,000		\$ 603,000		\$ 1,248,000			