



## CLIFTON PARK WATER AUTHORITY BOARD MEETING

Tuesday, January 8, 2019  
7:00 PM

### AGENDA

#### Privilege of the Floor

#### Old Business

- Water Main Replacement on Plank Road
- Project to Increase Capacity from SCWA
- Sprint Modification Request – Knolltop
- AT&T Modification Request – Boyack
- Riggi Subdivision on Miller Road – Potential Contribution to Additional Water Main

#### New Business

- Organizational Resolutions
- Approve Connection of 4 Appleton Road to CPWA System
- Resolution Authorizing the State of New York to Modify Existing Water Infrastructure for Roundabout Project at Rt. 146 and Vischer Ferry Rd.

#### Other Business

- Approve Minutes of December 11, 2018 Meeting

**RESOLUTION #\_\_\_\_\_, 2019; An Organizational Resolution.**

Pursuant to Section 1120-c(3) the following persons are appointed as Vice Chairman,  
Treasurer, and Secretary of the Clifton Park Water Authority.

**Vice Chairman:** \_\_\_\_\_

**Treasurer:** \_\_\_\_\_

**Secretary:** \_\_\_\_\_

Introduced By: \_\_\_\_\_

2<sup>nd</sup> By: \_\_\_\_\_

Roll Call Vote:

Mr. Gerstenberger	- aye	no
Mr. Ryan	- aye	no
Mr. Peterson	- aye	no
Mr. Taubkin	- aye	no
Mr. Butler	- aye	no

**Clifton Park Water Authority**

**RESOLUTION #\_\_\_\_\_, 2019**

**Appointing Water Authority Attorney**

**NOW THEREFORE BE IT**

**RESOLVED**, that the Clifton Park Water Authority hereby appoints Neil S. Weiner to the position of Authority Attorney.

Introduced by: \_\_\_\_\_

2nd by: \_\_\_\_\_

**Roll Call Vote:**

Mr. Gerstenberger	- aye	no
Mr. Ryan	- aye	no
Mr. Peterson	- aye	no
Mr. Taubkin	- aye	no
Mr. Butler	- aye	no

**RESOLUTION #\_\_\_\_\_, 2019; An Organizational Resolution**

**RESOLVED**, the Daily Gazette, be and hereby is made the official newspaper of the Clifton Park Water Authority, and

**RESOLVED**, that including but not limited to KeyBank (conditional on acceptable account terms and services) hereby are designated as the official bank depositories of the Clifton Park Water Authority.

Introduced by: \_\_\_\_\_

2<sup>Nd</sup> by: \_\_\_\_\_

**Roll Call Vote:**

Mr. Gerstenberger	- aye	no
Mr. Ryan	- aye	no
Mr. Peterson	- aye	no
Mr. Taubkin	- aye	no
Mr. Butler	- aye	no

**RESOLUTION NO. \_\_\_\_\_, 2019; An Organizational Resolution.**

**RESOLVED**, that the firm of C. T. Male Associates, be designated and appointed as the professional engineers for the Clifton Park Water Authority.

Introduced by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote:

Mr. Gerstenberger	- aye	no
Mr. Ryan	- aye	no
Mr. Peterson	- aye	no
Mr. Taubkin	- aye	no
Mr. Butler	- aye	no

**RESOLUTION NO. \_\_\_\_\_, 2019; An Organizational Resolution.**

**RESOLVED**, that the firm of Marvin & Co. P. C., CPAs be designated  
and appointed the professional accountants and auditors for the Clifton Park Water Authority.

Introduced by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote:

Mr. Gerstenberger	- aye	no
Mr. Ryan	- aye	no
Mr. Peterson	- aye	no
Mr. Taubkin	- aye	no
Mr. Butler	- aye	no

**RESOLUTION #\_\_\_\_, 2019; An Organizational Resolution.**

**RESOLVED**, that an Audit Committee has been formed and members of the Audit Committee are:

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Introduced by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote:

Mr. Gerstenberger	- aye	no
Mr. Ryan	- aye	no
Mr. Peterson	- aye	no
Mr. Taubkin	- aye	no
Mr. Butler	- aye	no

**RESOLUTION # \_\_\_\_\_, 2019; An Organizational Resolution.**

**RESOLVED**, that a Governance Committee has been formed and the members of the Governance Committee are:

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Introduced by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote:

Mr. Gerstenberger	- aye	no
Mr. Ryan	- aye	no
Mr. Peterson	- aye	no
Mr. Taubkin	- aye	no
Mr. Butler	- aye	no



**RESOLUTION # \_\_\_\_\_, 2019; An Organizational Resolution.**

**RESOLVED**, that a Grievance Committee has been formed and the members of the Grievance Committee are:

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Introduced by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote:

Mr. Gerstenberger	- aye	no
Mr. Ryan	- aye	no
Mr. Peterson	- aye	no
Mr. Taubkin	- aye	no
Mr. Butler	- aye	no

**RESOLUTION # \_\_\_\_\_, 2019; An Organizational Resolution.**

**RESOLVED**, that a Finance Committee has been formed and the members of the Finance Committee are:

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Introduced by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call Vote:

Mr. Gerstenberger	- aye	no
Mr. Ryan	- aye	no
Mr. Peterson	- aye	no
Mr. Taubkin	- aye	no
Mr. Butler	- aye	no

Clifton Park Water Authority

Resolution # \_\_\_\_, 2019

Authorizing Connection to Existing CPWA Water System for 4 Appleton Road

WHEREAS, the Clifton Park Water Authority has received a request from the property owner at 4 Appleton Road in Rexford to be allowed to connect to the CPWA system, and

WHEREAS, the CPWA Board of Directors passed Resolution #20, 2009 requiring that “an active water main, owned and operated by the CPWA, exists either directly along the property or directly on the opposite side of the highway from the property to which water is to be supplied”, and

WHEREAS, there is no existing water main on Appleton Road, which creates the need for a variance to the aforementioned policy for connection of this property to the CPWA system, and

WHEREAS, the homeowner has asked the CPWA Board of Directors for an exception to the policy based on the capacity and water quality issues she is having with her existing well supply and the relatively short distance her property is from the existing water main, and

WHEREAS, the homeowner at 4 Appleton Road has secured an easement from the property owner at 969 Grooms Road, whose property has a water main directly in front of it, to run the water line to the property at 4 Appleton Road, now therefore be it

RESOLVED, that the Clifton Park Water Authority hereby authorizes 4 Appleton Road in Rexford to make a connection to the closest existing CPWA-supplied water main, provided that the property owner receive permission from the Town of Clifton Park to become an outside user to the Rexford Water District #2-Extension #1 and also provided that the homeowner at 4 Appleton Road provide a copy of the filed easement from the property owner at 969 Grooms Road, allowing the installation of the proposed waterline, to the CPWA.

Motion to Accept: \_\_\_\_\_ Seconded: \_\_\_\_\_

Roll Call Vote

	<u>Ayes</u>	<u>Noes</u>
Mr. Gerstenberger	_____	_____
Mr. Ryan	_____	_____
Mr. Peterson	_____	_____
Mr. Taubkin	_____	_____
Mr. Butler	_____	_____

A RESOLUTION BY THE CLIFTON PARK WATER AUTHORITY GRANTING AUTHORITY TO THE STATE OF NEW YORK TO MODIFY THE EXISTING WATER MAIN AND APPURTENANCES ON THE NY ROUTE 146/NY ROUTE 146A/VISCHER FERRY ROAD ROUNDABOUT PROJECT, AND SUBSEQUENTLY AGREEING TO OWN, MAINTAIN, AND REPAIR NEW WATER MAIN AND APPURTENANCE FEATURES

Resolution # \_\_\_\_\_

WHEREAS, the New York State Department of Transportation proposes the construction of a roundabout at the intersection of Route 146/Route 146A/Vischer Ferry Road in the Town of Clifton Park located in Saratoga County, PIN 1085.43, and

WHEREAS, the Clifton Park Water Authority, and the State of New York will include, at the request of the authority, and as part of the above-mentioned project, and to provide at no cost to the Clifton Park Water Authority, water main and appurtenance items including: a new service connection to the landscaped median of the roundabout from the water main up to and including the curb stop, and altering of existing water valve boxes, pursuant to Section 10, Subdivisions 24 and 35 of the State Highway Law, as shown on the contract plans relating to the project and meeting the requirements of the owner, and

WHEREAS, the service life of the relocated and or replaced water main and appurtenances has not been extended, and

WHEREAS, the State will provide for the construction of the above-mentioned work, as shown on the contract plans relating to the project and the Clifton Park Water Authority, will maintain or cause to be maintained these water main and appurtenance features.

NOW, THEREFORE, BE IT

BE IT RESOLVED, that the Clifton Park Water Authority approves of the addition of the above water features to the project; and State of New York will include water main and appurtenances within this construction project; and

BE IT FURTHER RESOLVED, that Mr. Don Austin, Water Authority Administrator is hereby authorized by the CPWA Board of Directors to enter into and execute, an Agreement with the State of New York and through the Commissioner of Transportation to accept ownership and maintain or cause to be maintained these water main and appurtenances on the above identified project as it relates to the Clifton Park Water Authority within its geographical jurisdiction, and

BE IT FURTHER RESOLVED: That Sheri Collins, Recording Secretary, is hereby directed to transmit five (5) certified copies of the foregoing resolution to the New York State Department of Transportation.

RESOLVED, that this Resolution shall take effect immediately,

Moved By:  
Seconded By:  
Vote:

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I, \_\_\_\_\_, duly appointed and qualified \_\_\_\_\_, do hereby CERTIFY that the foregoing resolution was adopted at a meeting duly called and held in the office of, \_\_\_\_\_, a quorum being present on the \_\_\_\_\_ day of \_\_\_\_\_, and that said copy is a true, correct and compared copy of the original resolution so adopted and that the same has not been revoked or rescinded.

WITNESSETH, my hand and seal this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Name, Title

WAIVER OF NOTICE OF REGULAR MEETING OF DIRECTORS  
OF  
COUNTRY KNOLLS WATER WORKS, INC.

The undersigned, being all the directors of Country Knolls Water Works, Inc., consent that the regular meeting of the directors be held at 661 Clifton Park Center Road, Clifton Park, New York on January 8, 2019 at \_\_\_\_\_pm. We waive further notice of the meeting.

\_\_\_\_\_  
Helmut Gerstenberger

\_\_\_\_\_  
John Ryan

\_\_\_\_\_  
George Peterson

\_\_\_\_\_  
Peter Taubkin

\_\_\_\_\_  
William Butler

# COUNTRY KNOLLS WATER WORKS, INC.

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661 Clifton Park Center Road  
Clifton Park, NY 12065  
Phone (518) 383-1122

## COUNTRY KNOLLS WATER WORKS BOARD MEETING

Tuesday, January 8, 2019  
Immediately following the CPWA Board Meeting

### AGENDA

- Organizational Resolutions

COUNTRY KNOLLS WATER WORKS

BOARD MEETING

ORGANIZATIONAL

January 8, 2019

Those present at the Country Knolls Water Works Board Meeting were County Knolls Board members: Mr. Helmut Gerstenberger, Mr. John Ryan, and Mr. Peter Taubkin. Absent: Mr. George Peterson and Mr. William Butler.

Also present: Mr. Donald Austin Jr., Administrator; and Mr. Neil Weiner, Attorney;

Mr. Gerstenberger called the meeting to order at \_\_\_\_\_ p.m.

The first item of business that was proposed was the waiver of notice. The waiver, having been signed by all of the directors, was read aloud by Mr. Gerstenberger and was ordered to be made part of the minutes.

Mr. \_\_\_\_\_ made a **motion** that the Board of Directors of the Clifton Park Water Authority (CPWA) continue to serve as the Board of Directors for Country Knolls Water Works (CKWW) and that such board members serve in such corporate officer capacities as correspond to their CPWA Board titles. This **motion** was seconded by \_\_\_\_\_. The **motion** carried \_\_\_\_\_.

Mr. \_\_\_\_\_ offered Resolution No. 1, 2019 to the effect that the Corporation's Board members be indemnified with regard to their official acts and duties undertaken on behalf of the Corporation commensurate with the indemnification provided to them with regard to their official acts and duties undertaken on behalf of CPWA; seconded by \_\_\_\_\_.

Roll Call Vote:

Mr. Gerstenberger	- Aye	No
Mr. Ryan	- Aye	No
Mr. Peterson	- Aye	No
Mr. Taubkin	- Aye	No
Mr. Butler	- Aye	No

**Motion** to adjourn made by Mr. \_\_\_\_\_; seconded by Mr. \_\_\_\_\_. The **motion** carried \_\_\_\_\_. Meeting adjourned at \_\_\_\_\_ p.m.

\_\_\_\_\_  
Secretary

Approved:

\_\_\_\_\_  
Chairman

Attached:  
Waiver of Notice