

**CLIFTON PARK WATER AUTHORITY
BOARD MEETING**

**Wednesday, April 4, 2023
7:00 PM**

AGENDA

- Approve Minutes of February 8, 2023 Meeting

Privilege of the Floor

Old Business

- AT&T Request for Equipment Modification

New Business

- 2022 CPWA Financial Audit Presentation
- Approve Revised Hydrant Use Policy
- Approve Purchase of Replacement Motor for Preserve Well 4

Other Business

Clifton Park Water Authority

Resolution # _____, 2023

Amending CPWA Hydrant Use Regulations

WHEREAS, the Clifton Park Water Authority has reviewed its Hydrant Use Regulations and wishes to amend the policy with regard to fees and permitting, now therefore be it

RESOLVED, that the Clifton Park Water Authority Board of Directors hereby approves the revised Hydrant Use Regulations, as attached.

Motion By: _____ Seconded By: _____

Roll Call Vote

	<u>Ayes</u>	<u>Noes</u>
Mr. Gerstenberger	_____	_____
Mr. Ryan	_____	_____
Mr. Butler	_____	_____
Mr. Taubkin	_____	_____
Ms. Brondi	_____	_____

Clifton Park Water Authority

Hydrant Use Regulations



Adopted December 2005
Revised April 4, 2023

1. Hydrant Permits For Tank Trucks or Hydrant Connections Greater Than 1-Inch:

A double check valve backflow preventer or certified (by Water Authority personnel) air gap of at least double the diameter of the fill pipe will be required for all water taken from hydrants served by the Clifton Park Water Authority for uses in this category. These uses include, but are not restricted to, hydroseeding, paving, construction, dust control, pressure washing, and sewer flushing.

A. Tank Trucks: Tank trucks will be charged annual permit fees according to the following schedule:

- Less than 1,000 gallons - \$ 500.00
- Between 1,001 and 2,000 gallons - \$ 750.00
- Between 2,001 and 3,000 gallons - \$1,000.00
- Over 3,000 gallons - \$1,250.00

All permit-holders of truck-mounted or trailer-mounted tankers are required to adhere Water Authority-issued permit stickers to the rear of the tank in a location that is clearly visible whenever they are drawing water from system hydrants. These tankers shall also be clearly marked with the company name for easy identification.

- B. All other uses require a yearly permit fee of \$1,500.00.
- C. Prior to receiving a hydrant permit, the contractor must submit a completed application and have an inspection done on the tanker and/or equipment that is to be connected to CPWA hydrants. This includes determination of tanker size, and inspection of backflow prevention device or air gap, as well as appropriate gate valve and hydrant wrench.
- D. All annual hydrant permits expire on March 1st of the year following permit issue.
- E. Hydrant use is restricted to designated hydrants as specified by the Clifton Park Water Authority.
- F. Upon discovery of backflow preventer malfunction, the permit holder is required to notify the Water Authority immediately. Failure to do so may result in revocation of hydrant permit.
- G. Permit holders are required to submit to an inspection of equipment annually. Backflow prevention devices are required to be tested annually and a copy of the test report must be submitted prior to receiving a hydrant permit.

2. Ten-Day Temporary Permit :

Temporary Use Permits are available for a 10-day maximum, 1-day minimum period. Uses allowed include, but are not limited to special events, filling commercial swimming pools, and commercial street sweeping activities.

- A. Permit fee will be \$100.00 per day to be paid at time of application.
- B. Permit is valid for specified hydrant only. Use is limited to permit holder or specified agent of permit holder.
- C. The Clifton Park Water Authority reserves the right to deny any applicant a temporary permit for any reason.

3. Equipment Rental

The Clifton Park Water Authority will rent equipment (backflow prevention device, gate valve and hydrant wrench) to approved permit holders according to the following schedule:

- 3/4 inch \$50 per day with \$500 refundable deposit*
- 2-1/2 inch \$75 per day with \$750 refundable deposit*

*Deposit can be made in the form of cash, check or money order. Deposits will be refunded via US Mail within 14 days of equipment return. Equipment rental is subject to availability.

Hydrant Use Violations

Fines for violation of these regulations will be assessed as follows:

1 st Violation	\$ 500.00
2 nd Violation	\$1,000.00
3 rd Violation	Revocation of permit and all hydrant use privileges.

Once permit is revoked, any use of hydrants on the Clifton Park Water Authority's system shall be considered theft of service and criminal charges will result.

Clifton Park Water Authority

Resolution # _____, 2023

Authorize Purchase of Replacement Motor for Preserve Well 4

WHEREAS, the submersible motor for Preserve Well 4 was in need of emergency replacement, and

WHEREAS, the cost of replacement of the submersible motor was \$11,333.00, and

WHEREAS, the Clifton Park Water Authority Board of Directors passed Resolution #11, 2023 adopting an amended Capital Budget for 2023, now therefore be it

RESOLVED, that the Clifton Park Water Authority hereby amends the 2023 Capital Budget to add a line item for the purchase of a submersible motor for Preserve Well 4 in the amount of \$11,333.00.

Motion By: _____ Seconded By: _____

Roll Call Vote:

	<u>Ayes</u>	<u>Noes</u>
Mr. Gerstenberger	_____	_____
Mr. Ryan	_____	_____
Mr. Taubkin	_____	_____
Mr. Butler	_____	_____
Ms. Brondi	_____	_____