

# CLIFTON PARK WATER AUTHORITY

## WATER SERVICE FEE SCHEDULE

1. Definitions. The definitions hereafter are set forth for purposes of this Schedule, only, and are not intended for any other purposes.
  - A. “Water Service Turn-On” means the physical or office commencement of water transmission to a customer.
  - B. “Water Service Turn-Off” means the physical or office cessation of water transmission to a customer.
  - C. “Customer” means an individual or individuals, business, partnership, corporation, or any entity or group of entities receiving water transmission from the Clifton Park Water Authority.
  - D. “Meter Inspection” means any physical or visual examination of an existing water meter located at the premises of any Water Authority customer.
  - E. “Service Connection” means the physical connection of any portion of the Water Authority water transmission or supply system to any customer or proposed customer for the intended purpose of the delivery of water.
  - F. “Water Meter” is a device utilized in connection with measuring the volume of water delivered from the Water Authority.
  - G. “Water Authority” means the public benefit corporation established by Act of the New York State legislature, and any subsidiaries thereof.
  - H. “Service Area” shall mean the area defined and approved by the Water Authority and any other applicable municipal entity, for the delivery of water, as same may be changed from time to time.
  - I. “Maximum Daily Water Demand” means two times the average daily water demand in gallons per day.
  - J. “Average Daily Water Demand – Residential” shall be a measure of water usage equal to 300 gallons per day for each single family detached residential unit and 250 gallons per day for each apartment unit or attached residential unit, condominium or townhouse.
  - K. “Administrator” shall mean the Water Authority Administrator.
2. Intent. The intent of the Water Authority is to develop an integrated water source supply, distribution and delivery system within the service area in order to make available safe

and reliable water for use and consumption within the service area. This intention is subject to the availability of water resources, the need to protect and conserve water supply, the inherent problems associated with water distribution, and the need to contain water delivery costs.

3. Existing Customers. Any customer receiving water service from the Water Authority as of the date hereof shall be exempt from the payment of service connection fees for the existing water service to the property now served by the Water Authority, provided, however, that any subdivision of the serviced property, or change in use as defined in the Town Code of the Town of Clifton Park, shall require payment of the applicable service connection fees as hereafter detailed.

4. New Customers.

A. Any property within the boundaries of the service area shall be entitled to water service subject to the following:

- (1) The property is located within the service area;
- (2) The property is currently utilized for one single family residence as defined in the Town Code of the Town of Clifton Park.
- (3) The property owner shall submit an application for water service to the Administrator on the form and documents provided therefore;
- (4) The property owner shall pay any fees applicable to the proposed application, as provided hereafter;
- (5) The property owner shall provide plans setting forth the location of the connection to the Water Authority system, the type of piping and connections to be utilized, the time when the connection work is to be conducted, and the name of the contractor installing the connection all in form and substance established by the Administrator; and
- (6) The property owner shall assume any and all costs, fees and expenses associated with extending the Water Authority lines to the property and shall install said lines to the specifications of the Water Authority.
- (7) Any property owner applying for and/or receiving water service shall be considered the sole beneficiary of such water service and connection. This owner shall then be responsible for all rates, charges, and fees of the Water Authority, including all charges for water use at the subject property.

B. Any property owner seeking connection to Water Authority water service other than an existing single family residence, and other than in connection with a subdivision or change of use as defined in the Town Code of Clifton Park, hereinabove, and, in addition, meets the following requirement:

- (1) The Water Authority engineer or other designee of the Water Authority shall determine whether the proposed connection and quantity of water required will result in a reduction in water distribution capability within the water service area. The Water Authority designees shall make such determination, and, if any such reduction in capability is noted, the application shall be disapproved.

5. Water Meters.

- A. All property receiving water service from the Water Authority shall maintain an operable water meter to measure the quantity of water provided to the property, the type of water meter shall be approved by the Water Authority;
- B. All water meter types, makes and designs must be approved by the Water Authority prior to selection or installation;
- C. All water service meters measuring less than 1 inch and utilized within the water service area shall be provided by the Water Authority at the cost of the customer as set forth hereafter; and
- D. All water service meters measuring greater than 1 inch within the service area shall be installed by or on behalf of the customer at the cost of the customer.

6. Fees. The following fees shall be paid to the Water Authority in connection with water service:

- A. Water Service Turn-On Fee. A fee of \$30.00 shall be paid prior to any water service turn on.
- B. Water Service Turn-Off Fee. A fee of \$30.00 shall be paid prior to any water service turn-off.
- C. Water Meter Testing Fee. A fee of \$70.00 shall be paid at the time of any water meter test conducted by the Water Authority. If the meter is found to be defective in such a manner as to cause the customer to have higher reported usage than the amount actually passing through the meter, said testing fee shall be refunded to the customer.
- D. Water Meter Fee. The water meters provided by the Water Authority shall be paid for by the customer prior to installation based upon the service connection size according to the following schedule:

- (1) The per meter price paid by the Authority for its last meter purchase, plus a \$40 installation fee.

All water meters sized with water service connections equal to or less than 1 inch in diameter shall be supplied and installed by the Water Authority. All water

meters sized with water service connections more than 1 inch in diameter shall be supplied and installed by the customer.

- E. Tapping Fee. The customer is responsible for all costs associated with tapping the water main and extending water service to the property including the installation of a curb stop. These services will be performed by the Water Authority for services up to 2 INCH according to the following schedule:

1"	\$ 600.00
1 ¼"	\$ 700.00
1 ½"	\$ 750.00
2"	\$ 900.00
ADDITIONAL FEE FOR CROSSING ROAD	\$ 200.00

Services crossing County or State roadways require specialized equipment and will be billed the appropriate tap fee plus labor and material costs. Labor will be billed at \$45.00 per man hour. The CPWA may hire a contractor to perform any road crossings that are beyond the capabilities of the CPWA. This cost will be passed on to the prospective customer.

Any connections to the water main larger than 2" cannot be performed by Water Authority personnel and must be performed by an authorized contractor at the customer's expense. These installations will require inspection by Water Authority personnel.

- F. Service Connection Fees.

- (1) All connections from the customer's curb stop to the water meter shall be paid for and installed by the customer.
- (2) The following service connection fees shall be paid to the Water Authority for connection to the Water Authority system based upon the size of the water service connection and prior to any service connection by the customer (these fees are in addition to any other applicable fees including the aforementioned tapping fees):
  - (a) Residential connections - \$ 800.00
  - (b) Commercial connections - \$1,200.00

These service connection fees are in addition to any other fees required in this Section.

- G. Subdivision and Site Plan Review Fees. There shall be a fee paid at the time of application to the Water Authority for review of all subdivision and site plans. Fees shall be \$100.00 for subdivisions with four lots or less, and \$300.00 for all commercial site plan review and subdivisions greater than four lots. These fees shall be paid to the Water Authority by the property owner. Said payment shall be due and payable before the plans are approved or released by the Water

Authority and without regard for whether the plans are approved, and shall not be refundable.

H. Hydrant Flow Test Fee. A fee of \$100.00 shall be charged for each requested flow test.

I. All Water Authority customers shall pay the rate for metered usage charged by the Water Authority, as amended from time to time.

7. Water System Improvement Requirements – Subdivisions and Commercial Sites.

All property proposed for subdivision or change in use under the Town Code of the Town of Clifton Park shall, in addition to any other requirements herein, be subject to the following:

A. For subdivisions or commercial site applications for water service within the service area, the property owner shall comply with each of the following:

(1) The property owner shall pay for and install all water lines and appurtenances as required by the Water Authority pursuant to its specifications to provide water service to the property.

8. Prohibitions. Only single-story dwellings may be constructed in the Town where the finished first floor elevation is above 400 feet USGS.

9. Review. Any application for water service to the Water Authority that is rejected or approved with modifications by the Administrator may be appealed solely pursuant to the following procedure:

A. All appeals shall be submitted in writing to the Water Authority Board Chairman and received by the Water Authority within thirty (30) days of the date of the receipt of the Administrator's initial written determination.

B. The appeal shall set forth each and every basis for consideration on appeal, including evidence of compliance with each element hereafter. No amendments to the appeal may be made except with the approval of the Chairman.

C. The appeal shall establish that the initial determination was contrary to the standards or rules applicable to the Water Authority and the application.

D. An appeal may, as an alternative basis to C above, be taken on the basis of property owner hardship. Property owner hardship shall be established by the property owner establishing each of the following elements:

(1) That strict application of the Water Authority rules or regulations substantially impairs the value of the property owner's real property;

(2) That there is no reasonable alternative course for the property owner to meet the requirements of the Water Authority rules or regulations;

- (3) That the property owner has exhausted all other reasonably available alternative courses of action to meet the requirements of the Water Authority rules or regulations;
- (4) The proposed relief requested in the appeal will not impair the value of other properties affected by the relief;
- (5) That the proposed relief will not create a financial impact upon the Water Authority; and
- (6) That the proposed relief will not impair the availability or accessibility of water resources of the Water Authority.

10. Any appeal taken from a decision of the Water Authority shall be presented at a public hearing, and a record shall be taken upon which the appeal shall be determined. Such hearing shall be scheduled by the Water Authority within thirty (30) days of the filing of the appeal.

Revised May 2023